BuildExpo LLC, being the Master Developer of Crocus Expo IEC under the Contract No. 02-03/17BE dated December 19, 2017, shall realize the exclusive rights to perform works and services on the specified territory and establish the rules that are binding on all Organizers and Participants of ongoing events.

The Basic Requirements of the BuildExpo LLC Master Developer when arranging exhibition events at Crocus Expo IEC with corresponding Annexes shall contain the most general information about the requirements for Organizers and Participants in relation to events held at the Crocus Expo International Exhibition Center (hereinafter referred to as the Exhibition Center), the form and volume of documentation and information provided by them, the order and terms of certain actions during the preparation and construction of events.

Additionally, the requirements can be set forth in Contracts for holding events, Contracts with independent developers.

The requirements set forth in these documents shall be binding. It shall be the Event Organizer's responsibility to bring these requirements to the Event Participants' attention. The control over their execution shall be carried out by the BuildExpo LLC Master Developer.

|  |
| --- |
| BASIC TERMS AND CONCEPTS |

**Gross area** is the total (summarized) area of the Event, including the area of the exhibition stands and the surrounding areas involved in the Event. The surrounding areas include: the area of the passageways between the exhibition stands, areas for conferences, seminars, congresses, festivals and other related events, as well as the area of other objects mounted in the Crocus Expo IEC that are directly related to the Event;

**Independent Developer** is an organization, an individual entrepreneur or an individual performing work on the assembly and installation/dismantling of exhibition stands, structures and equipment, and/or decoration work on the exhibition area;

**Event** is an exhibition, fair, corporate, congress or other event held at the Exhibition Center;

**General Period of the Event** is the period including assembling, dismantling and operation of the Event;

**Assembling-Dismantling Period** is the time of carrying out assembling and dismantling works, determined by the schedule of the Event;

**Arrangement Contract** is a contract concluded for the arrangement of the Event between BuildExpo LLC, acting both as the Crocus Expo IEC Master Developer and the service provider, for the one part, and the Organizer, acting as a user of the services specified by the Customer, for the other part (including all annexes and additional agreements to it);

**Cooperation Agreement** is an agreement concluded between BuildExpo LLC, acting as the Crocus Expo IEC Master Developer, for the one part, and the Independent Developer, acting as the developer of exclusive exhibition stands at the Crocus Expo IEC;

**Authorized Person** is an employee of BuildExpo LLC, who is entrusted with the duties of the BuildExpo LLC representative on issues arising in the process of holding events and monitoring the implementation of Contractual terms for the Event arrangement, as well as the Cooperation Agreement provisions;

**Organizer** is a person who owns all rights to the developed concept, theme and name of the Event; forms the composition of the Event Participants and provides them with a range of services necessary to participate in the Event;

**Participants** are exhibitors and other persons recognized as participants of the Event (promoters, advertising distributors, participants in a forum, conference, congress, etc.), as well as the developers involved by them;

**Exhibitor** is a legal entity, individual entrepreneur or individual who has entered into a contract with the Organizer to participate in the Event to demonstrate their exhibits (goods, works, services).

|  |
| --- |
| **1. ARRANGEMENT CONTRACT CONCLUSION** |

A contract with the Organizer for holding the Event shall be concluded with the BuildExpo LLC Master Developer after signing a contract with Crocus JSC (represented by Crocus Expo) for the provision of exhibition space.

**1.1.** The contract with the Master Developer shall be concluded by the Organizer no later than 45 (Forty-Five) days before the start of the Event assembling.

**1.2.** The contract with the Organizer, who is a non-resident, shall be concluded and executed taking into account the requirements of the legislation of the Russian Federation on currency regulation and currency control. For such contracts, the applicable law shall be the law of the Russian Federation, and the official language shall be Russian.

**1.3.** To conclude a contract, the Resident Organizer shall provide BuildExpo LLC with copies of the following documents, certified by the legal entity's head or individual entrepreneur signature and the seal:

* Articles of Association;
* Memorandum of Association (if such refers to the constituent instruments of legal entity of this legal status);
* Extract from the Unified State Register of Legal Entities (with a date of issue no more than 1 month);
* Certificate of Incorporation (an entry sheet of the Unified State Register of Legal Entities for legal entities registered after January 1, 2017);
* Tax Authority Registration Certificate;
* Document on the election (appointment) of a person entitled to act on behalf of a legal entity without a power of attorney (protocol, resolution), as well as a power of attorney of a legal entity's representative;
* Order on the entry into office of a person entitled to act on behalf of a legal entity without a power of attorney;
* Order on the Chief Accountant appointment;
* For individual entrepreneurs, it is required to provide a Sole Trader Registration Certificate (an entry sheet of the Unified State Register of Individual Entrepreneurs for individual entrepreneurs registered after January 1, 2017), a Tax Authority Registration Certificate, and an extract from the USRIE with a date of issue no more than 1 month (in the extract, the IE status should be indicated as valid).

**1.4.** To conclude a contract, the Non-Resident Organizer shall provide BuildExpo LLC with copies of the following documents:

* Document confirming the legal status of the organization under the legislation of the country where it was created (in particular, the constituent instruments of the organization and documents confirming its state registration);
* Tax Authority Registration Certificate (if the organization is subject to such tax registration in accordance with the legislation of the Russian Federation);
* Document on the election (appointment) of a person entitled to act on behalf of the organization without a power of attorney, as well as a power of attorney of the organization representative, if the contract is not signed by the first person.

These documents shall be translated from a foreign language and certified by a notary or translator (whose signature shall be also certified by a notary).

Until the signing of the Principal contract, no materials shall be accepted for work.

|  |
| --- |
| **2. PREPARATORY PERIOD** |

**2.1.** To resolve official issues related to the preparation and conduct of the Event, the Organizer shall appoint an Authorized Person, endowed with all the necessary powers, and notify the Master Developer in writing. For his part, the Master Developer shall also notify the Organizer of his Authorized Person appointment.

**2.2.** During the preparatory period, the Organizer shall familiarize himself with the technical characteristics of the Exhibition Center exhibition areas, which will be involved in the Event (Annex 1), as well as with the conditions for the provision and content of the services ordered.

**2.3.** Taking into account the data received, the Organizer shall place the exposition on the exhibition area, determine the amount of required electricity, compressed air, water, conference rooms and other resources, set the operating time of accompanying events in accordance with the Event mode, provided for by the Contract or other regulatory documents.

**2.4.** The placement of the exposition on the exhibition area shall be carried out within the boundaries specified in the Contract with the Crocus Expo IEC, taking into account the restrictions on weight loads on floors, the development restriction zone (red line) and other current technical conditions and requirements for ensuring fire and public safety during mass events. Compliance with these requirements and rules shall be monitored by the relevant departments and services of BuildExpo and Crocus Expo.

**2.5.** The placement of the exposition shall be reflected in the plan. In this case, the following shall be provided:

2.5.1. Free access to control elements (fire hydrants, power panels, switch cabinets) located on the support columns and along the walls;

2.5.2. Rational use of floor hatches for making connections to power supply, water supply, sewerage and compressed air, taking into account the laying of protective ladderways on cable and water lines. If necessary and technically feasible, connections can also be made to hatches located under adjacent stands;

2.5.3. Unimpeded access to emergency exits, taking into account design standards for premises of this purpose;

2.5.4. Availability of common areas (fast food bars, drinks vending machines, toilets).

**2.6.** For the plan preparation, the schemes of exhibition halls and exhibition space shall be used, obtained upon the conclusion of the Principal Contract with BuildExpo LLC on paper, as well as in e-file.

**2.7.** The developed plan for placing the exposition with the construction schedule, taking into account the installation of large-sized exhibits and special equipment for their installation at the stands, shall be agreed by the Organizer with the BuildExpo Master Developer no later than 15 (Fifteen) calendar days before the start of the General period of the Event. Approval later than 15 (Fifteen) calendar days, as well as making any changes to the agreed scheme, shall be possible only after the corresponding service has been issued within the BuildExpo Trade Catalogue.

For approval, the plans of the exposition, signed by the Organizer's representative, shall be submitted to e-mail [baa@buildexpo.ru](mailto:baa@buildexpo.ru), taking into account the following requirements:

1. In PDF format
2. The plan of the entire hall, certified by the Organizer's representative, taking into account the area unused for the exposition and all the elements originally displayed on the layouts provided by BuildExpo LLC to create the exposition.
3. Application of participant routing in the aisles of the event in accordance with Clause **2.11.**
4. With an indication of the boundaries of the exposition, certain panels and other elements.

Unapproved or rejected plans shall not be accepted for execution.

Violation of the agreed exposition boundaries shall entail the imposition of a fine. In order to verify that the Organizer complies with the exposition boundaries and to determine the size of the gross area, after the installation is completed, the actual measurement of the Event exhibition area shall be carried out by BuildExpo LLC in accordance with the methodology specified in Clause 2.7.1 of the "Basic requirements of BuildExpo LLC Master Developer" when arranging exhibition events at Crocus Expo IEC. The results of the actual measurement shall be recorded in two documents prepared by BuildExpo LLC - a general plan of the exhibition with delimitation, as well as a hall plan with a marked border and an area in square meters - and no later than the day following the day of the measurement, shall be transferred to Crocus Expo IEC.

2.7.1. Methodology for the actual measurement of the gross area shall be as follows:

* The size of the gross area shall be determined in square meters rounded to the nearest whole units (the value less than 0.5 square meters shall be discarded, and the value equal to 0.5 square meters or more shall be rounded to the nearest unit);
* Determination of the area boundaries and its measurement shall be carried out separately for each hall and other territory (open area, foyer, etc.), which are involved in the Event. After that the total size of the gross area shall be calculated for all involved halls, open areas, etc.;
* As a general rule, the area boundaries to be measured shall be defined as the sides of the rectangle that describes the external dimensions of the exhibition located in the hall;
* The front area boundary shall be recognized as coinciding with the entrance lobby wall line;
* The lateral (left and right) boundaries shall be straight lines perpendicular to the front boundary, and the rear boundary shall be a straight line perpendicular to the lateral boundaries;
* The length of the sides of such a rectangle shall be measured from one corner or pivot point (vertex) to another using a conventional or laser tape measure or other special measuring instrument;
* If the distance from the external dimension of the exposition to the hall wall is less than 3 m, then the line of this wall shall be considered as the area boundary taken into account in the actual measurement;
* If the specified distance is 3 m or more, then the boundary shall be drawn along the external dimension extreme point of the exposition. When the stand is closed to the outside, the edge of the stand can serve as such a point. If there is a stand open to the outside or other object, near which there may be visitors or other persons, such a point shall be the extreme point of the actually used area (but not less than 3 m from the edge of this open stand or object);
* As an exception, with a clearly pronounced deviation of the external dimension line from a straight line, it shall be allowed to define the area boundaries as the sides of a hexagon, in which each side adjoins the adjacent side at a right angle (Г- or L-shaped). In this case, the width of the formed boundary element in the shape of a protrusion shall be at least 3 m. This element shall be performed in such a way as to place it, among other possible options, at the smallest distance from the entrance lobby line;
* The above rules shall also apply if the exhibition exposition of the Event is placed as a single exposition in two or more adjacent halls with the opening of inter-hall passages (gates). At the same time, the area directly used for the organization of such passages shall be not taken into account during the actual measurement;
* In a hall in which only an inter-hall passage or assembly gates are used to visit the exposition (without opening the entrance lobby), the front area boundary shall be recognized as coinciding with the inter-hall passage or assembly gates wall line, respectively.

**2.8.** The Organizer's information provided for by the terms of the Contract shall be sent to BuildExpo LLC signed by the person who signed the Contract or another person whose powers are confirmed by a power of attorney.

**2.9.** The volume of information transferred during the preparatory period by the Organizer to BuildExpo LLC shall be determined by these Requirements and Contract concluded with the Master Developer.

**2.10.** In order to improve interaction in the preparation and conduct of the Event, the Organizer and Crocus Expo shall held a coordination meeting of all Crocus Expo and BuildExpo services at least 5 (Five) calendar days before the start of the General Event Period, and summarize the results not later than 5 (Five) calendar days after the end of the Event.

**2.11.** During the design and construction of the Event, as well as during the General period of the Event, the Organizer shall ensure:

* The presence of participant routing in the aisles of the event; arrangement of tables, racks, etc., taking into account the observance of the distance (1.5 meters); provision of separate entrances and exits to exhibition and conference rooms with the installation of appropriate signs and boundary tapes.

Should the Organizer fail to comply with these requirements, a fine shall be imposed on the Event Organizer by the Master Developer.

|  |
| --- |
| **3. EXHIBITION AREA CONSTRUCTION** |

**3.1.** The Master Developer shall provide services for the arrangement of standard stands, as well as the design of exhibition displays with exhibition systems OCTANORM, MEROR8, ADVANTEC, MEROR8 +, MAXIMA, etc.

**3.2.** When concluding a Contract with the Master Developer, the Organizer shall receive templates for the symbols of equipment elements, tables and other necessary forms for making orders for the construction of stands on their basis, as well as schemes of exhibition halls with a "red line" marked in them. The Red Line shall provide guaranteed access to fire hydrant cabinets and utilities at Crocus Expo IEC, located along the walls of the pavilions, and identify areas of fire breaks.

**3.3.** If the orders for the arrangement of stands are not developed in the BuildExpo conventions, the Master Developer's Authorized Person may demand that they be brought to these conventions.

**3.4.** Not later than 35 (Thirty-Five) days before the start of the General period of the Event, the Organizer shall provide the Master Developer with all the information necessary for the installation work, listed in contracts.

**3.5.** The transfer of the technical assignment from the Organizer to the Master Developer shall be carried out electronically and duplicated on paper, certified by a seal and signature.

During the installation and holding of the Event, in order to receive additional services, the Organizer shall submit an Additional Application in the form established by the Contract. The execution of such applications shall be made subject to the Master Developer's availability.

**3.6.** BuildExpo LLC shall transfer for temporary use the exposition assembled by the order of the Organizer or another Customer within the terms stipulated by the contract concluded with the Organizer. All services provided by the Developer shall be strictly regulated and provided under the terms of the contract concluded with the Organizer.

**3.7.** It shall be prohibited, at the standard stands of BuildExpo LLC, conference halls, exhibition displays, etc., during the days of installation and Event operation, to:

* Make any independent changes and/or complete or partial assembling/dismantling works;
* Make independent changes to the electrical equipment of the stand(s);
* Make unauthorized (independent) connection to water supply, drainage networks and compressed air systems;
* Carry out assembling/dismantling of audio and video equipment not agreed with the Master Developer;
* Carry out independent pasting of panels, fasten and decorate panels using adhesive tape and other gluing materials;
* Use staplers to attach materials to panels;
* Drill structures;
* Carry out placement or installation within the stand(s) or other zones, any exhibition equipment and structures, items/units of furniture, showcases, advertising banners and any other elements not included in the content of the stand(s) or zone(s) and not being exhibits of the Event Participant.

The Event Organizer shall be responsible for violations of these requirements by the Event Participants (Exhibitors).

|  |
| --- |
| **4. INDEPENDENT DEVELOPER WORK CONTROL** |

**4.1.** The admission to the exhibition area of Independent Developers shall be carried out within the time frames stipulated by the Order for the Event and the Schedule of the General Period of the Event, after the Master Developer has passed control of the design and technical documentation for stands for compliance with the rules and requirements in force in the Exhibition Center.

**4.2.** Consideration of technical documentation for the construction of exhibition stands in Pavilion 3 and on the second exhibition floor of Pavilion 2 shall be carried out only after the project of the stand being built has been approved for compliance with the maximum permissible weight loads on the floor with the BuildExpo LLC Master Developer. At the same time, the total weight of the stand structures, installed equipment and exhibits shall be considered.

**4.3.** The technical documentation for construction shall be submitted in full and completed in accordance with the requirements for the preparation of technical documentation developed by the BuildExpo LLC Master Developer. When making any changes and additions to the technical documentation, the latter shall be considered as newly submitted.

**4.4.** Independent Developers who have not passed the control of the design and technical documentation of stands shall not be allowed to work independently on the territory of the Crocus Expo IEC.

**4.5.** The list of documents required for control of the design and technical documentation of stands shall be determined by the Master Developer on the basis of the requirements and rules in force in the Exhibition Center, as well as on the basis of the regulatory enactments in force in the Russian Federation.

**4.6.** During the design and construction of two-story stands, stands installed in open areas, as well as load-bearing structures for suspensions, the Developers shall comply with the requirements of regulatory documents and the terms of the Agreement with the Master Developer on performing static calculations and monitoring the quality of manufacturing of the structures to be installed.

**4.7.** To be admitted to the construction of an exposition at the Exhibition Center area upon arrival, an Independent Developer shall have an agreement with the Master Developer and an Act on the results of control of technical documentation;

**4.8.** If work at the exhibition stand is performed by several Independent Developers (including in the case of engaging by an Independent Developer who has passed control of design and technical documentation of third parties (subcontractors) to perform work), then each Independent Developer (including a third party (subcontractor) engaged by an Independent Developer) shall agree the design and technical documentation for its scope of work with the Master Developer.

**4.9.** All construction and installation work, including laying the flooring of the aisles, as well as work on the supply of water and electricity shall be performed within the period provided for by the Schedule of the Event and the Contract between the Organizer and the Master Developer. Any work on the Event opening day shall not be allowed.

**4.10.** Storage of building materials and structures during the installation (dismantling) period shall be allowed only within the exhibition area transferred for construction. It shall not be allowed to block up the aisles between the stands, place materials, equipment and personal items at the stands of other developers, litter the mobile distribution cabinets and approaches to them. If additional space is needed to place materials and structures, the Event Participant may transfer part of his property for storage at the Crocus Expo warehouse.

**4.11.** Placement of additional lighting or mobile stands with their own electrical circuits on standard construction stands shall be allowed only by agreement with the Master Developer. Installation of non-standard stand design elements and interior design, which are not exhibits, inside standard modular structures (independent completion or design that has a significant impact on the design of a standard stand by the Event Participant) shall be possible only by agreement with the Master Developer after passing control of the design and technical documentation for the work proposed.

**4.12.** The structural elements of exhibition stands shall not go beyond the Participant's rented area (suspended structures, lamps, decorative elements, roof slopes, etc.) If the back side of the stand is in sight, it shall be covered with a white covering material or painted.

**4.13.** The use of silicate glass during the installation of the exhibition stand shall be prohibited. It shall be allowed to use special glass such as "triplex" or organic glass.

**4.14.** The construction of exclusive stands shall be carried out from elements of a high degree of readiness that have been pre-assembled at the developer's production facilities. In the exhibition halls, it shall be only allowed to do the joining of finished elements, sealing and painting of the joints with preliminary covering of the floors in the aisles with a protective film. During the construction and decoration of stands, the use of gypsum plasterboard (GPB) and gypsum fiber (GF) sheets shall be prohibited. It shall be forbidden to carry out work generating dust. Vacuum cleaners used during work shall be highly efficient, with the function of automatic cleaning of the filtering cartridge from adhered dust.

**4.15.** It shall be categorically prohibited to use stationary circular saws (open fire, welding, metal processing with angle grinders). It shall be allowed to use hand-held circular saws, surface grinders and other hand-held power tools equipped with a dust extractor for adjusting and finishing structures.

**4.16.** The laying of electrical cables on the floor shall be performed using protection against mechanical damage. Busbar trunking with upward slots shall not allowed. The developer company (cable owner) shall be responsible for closing the power lead-in cable running along any stand.

**4.17.** Installation of lighting equipment on the floor shall be allowed only when using a fence that prevents contact of the installed equipment with people and various objects/structures.

**4.18.** The electrical equipment shall be connected to the power supply using a 5-wire electrical cable corresponding to the load section, its length shall be at least 30 linear meters. The length of the electrical cable near the point of connection to the power supply shall not exceed 1.5 m. Excess electrical cable at one's stand shall be removed or cut off, otherwise the connection will be refused.

**4.19.** Connecting the mounted electrical equipment at the stand shall be possible only after carrying out work on a comprehensive measurement of the protection equipment performance and signing the Certificate of Delineation of Operational Responsibilities with the Authorized Person of BuildExpo LLC Technical Operations Department.

**4.20.** Connecting the electrical equipment of the stands and exhibits to the power grids shall be possible only with the use of electrical connectors.

To make connections, the Independent Developer and/or the Participant shall have electrical connectors of the following ratings:

• Pavilion 1 - 32A and 63A, type ABB;

• Pavilion 2 - 125А type ABB (1st floor), 63А type ABB (2nd floor);

• Pavilion 3 - 63А ABB type (1st floor), 125А ABB type (2nd floor), 63А ABB type (3rd floor, hall Nr. 20).

**4.21.** Fastening elements of stands or other erected objects to walls or floors shall not be allowed.

**4.22.** The supply of water and compressed air to the equipment of the Independent Developers and/or Event Participants shall be carried out after checking the quality of the work performed on connection of the water and/or air equipment, performed by the Independent Developer and/or Event Participant. The performed work on connecting the equipment shall be recorded by the Certificate of Delineation of Operational Responsibilities, which shall be filled in by the person who connected the equipment to the temporary outgoing lines of water supply/compressed air of BuildExpo LLC. The form of the Certificate of Delineation of Operational Responsibilities shall be located on the website [www.buildexpo.ru](http://www.buildexpo.ru) in the Technical Documentation Package. The water and compressed air supply shall be connected with ½ hoses, the water shall be drained with corrugated hoses with an inner diameter of 32 mm. Other diameter hoses and/or adapters shall be provided by the Independent Developer and/or Event Participant.

**4.23.** Fastening of building structures and design elements to the supporting structures of the exhibition halls (floor beams, columns, etc.) shall be carried out by the specialists of BuildExpo LLC. The project for the production of such works, indicating the weight of the suspended structure and suspension points, shall be carried out by the Developer and agreed with the Master Developer. When carrying out installation work at height, the safety requirements set forth in the "Rules for labor protection when working at height" approved by the Ministry of Labor and Social Protection of the Russian Federation by Order No. 155n dated March 28, 2014 shall be met.

**4.24.** The flooring in the aisles shall be laid by the Master Developer. To carry out the work on laying the flooring, the Organizer shall provide for the time after the completion of all installation work and the delivery of exhibits. The time and duration of the work shall be fixed in the Contract between the Event Organizer and the Master Developer. It shall be not allowed to move exhibits and exhibition equipment by wheeled or transport vehicles along the aisles after laying the carpet. Therefore, to clean the aisles and cover the flooring in the aisles, all installation work on the last day of the Event installation after 4:00 pm shall be allowed only on the territory of the stand being mounted, all construction equipment and packaging shall be removed from the hall by 4:00 pm. When carrying out installation work in Hall Nr.20 of the Crocus Expo IEC, the delivery and placement of building materials and exhibits to the stand shall be allowed only on a specially equipped (plywood) protective covering.

**4.25.** In accordance with the Cooperation Agreement, the assembling/dismantling works shall be supervised by a responsible person appointed by the order of the Independent Developer CEO. Interactions of the Master Developer's Authorized Person on construction issues on the territory of the Crocus Expo IEC shall be carried out only with the person in charge of the Independent Developer with a Power of Attorney from the developer company.

**4.26.** Control when performing work on the implementation of the provisions provided for by the current regulatory legal acts of the Russian Federation and these Basic Requirements shall be carried out by the Master Developer - BuildExpo LLC. Control shall be carried out through the procedure for agreeing on design and technical documentation, conducting scheduled and unscheduled inspections of work on the assembling/dismantling of stands, as well as photo and video filming (including with the use of BuildExpo LLC portable personal video surveillance and registration equipment).

**4.27.** The Independent Developer shall obtain an exit permit from a representative of the Department of Administration after clearing the exhibition area. Disposal of elements of disassembled structures and packaging containers (lumber, chipboard, fiberboard, hardboard, plywood, etc.) into garbage containers for household waste installed in the Exhibition Center shall be prohibited.

**4.28.** At the construction site of the stand, the Independent Developer shall place information desks (standers) indicating the name of the developer organization, persons responsible for the work and their contact phones. Stander format shall be not less than A3 (yellow background, black letters).

**4.29.** The cost of services for the control of technical documentation during the construction of exclusive stands, including two-story structures and standard stands (Clause 2.2.1.), and rental of equipment and installation facilities (Clause 2.5.3.1) shall be calculated taking into account the duration of the Event:

• Up to 7 days inclusive - coefficient 1;

• Up to 17 days inclusive - coefficient 1.5;

• Up to 21 days inclusive - coefficient 2;

• Up to 30 days inclusive - coefficient 3;

• Up to 40 days inclusive - coefficient 4;

• Up to 50 days inclusive - coefficient 5;

• Up to 60 days inclusive - coefficient 6;

• Up to 70 days inclusive - coefficient 7;

• Over 70 days - coefficient 10.

**4.30.** Coordination of mobile stands with lighting (pop-up) and press walls with an area of more than 3 sq. m shall be calculated over the entire area of the stand, in accordance with the established rate; less than 3 sq. m shall be calculated based on the occupied area.

**4.31.** Exhibition systems such as ExpoFrame, ISOFrame, etc. shall be equated to exclusive development.

|  |
| --- |
| **5. CLEANING OF EXHIBITION STANDS, TECHNOLOGICAL PERIOD** |

**5.1.** Cleaning of the exhibition exposition built up by the Master Developer during the assembling and dismantling period shall be carried out by the employees of BuildExpo LLC. Before the delivery of the exposition, the stands shall be completely removed, the wall panels, friezes, showcases shall be cleaned, the film shall be removed, etc. All visible elements shall be cleaned of construction dust and delivered clean to the Customer. On the opening day of the Event, the floor at the stand shall be cleaned with a vacuum cleaner.

**5.2.** Disposal of waste liquids and waste paints and varnishes shall be carried out by the Participants independently in accordance with the current environmental standards and rules. If necessary, disposal can be ordered at Crocus Expo.

**5.3.** Additional cleaning can be ordered in accordance with the conditions and rates provided by the Trade Catalog.

|  |
| --- |
| **6. ASSEMBLING OF EXHIBITS AND RELATED EQUIPMENT** |

**6.1.** When assembling and dismantling exhibits, the personnel working at the stands shall be guided by the following requirements:

6.1.1. It is forbidden to attach exhibits and decoration elements to electrical equipment, lamps and other equipment of the stand;

6.1.2. It is forbidden to make pasting of panels independently;

6.1.3. It is forbidden to take out the equipment transferred for temporary use;

6.1.4. When decorating panels (stands) with information and advertising products, it is forbidden to use adhesive tape and other gluing materials;

6.1.5. It is forbidden to use staplers for attaching advertising and other materials;

6.1.6. It is forbidden to carry out work related to drilling of stand structures;

6.1.7. It is forbidden to use chairs and other furniture as stepladders;

6.1.8. It is forbidden to carry out any electrical work at the stand not agreed with the Master Developer (including the installation of additional lighting, extension cords and power filters).

6.1.9. It is forbidden to empty food residues (including vegetables), polyethylene waste, construction waste, acids and other substances of an aggressive environment into the sewer drain of sinks in exhibition halls. In the event of a blockage and up to its elimination, the Master Developer shall be allowed to turn off the water at the Participants' stands connected to the emergency (clogged) sewerage section.

In the event of the above water cutoff, the Master Developer shall:

* Not be responsible to the Participants, whose stands are connected to the emergency sewerage section, for the lack of water supply at their stands; the Master Developer shall not compensate them for any losses and penalties;
* Be deemed to have fulfilled the obligations to connect the water within the framework of the contractual obligations with the Participants, whose stands are connected to the emergency sewerage section, to connect the water supply in full.

6.1.10. Glass showcases shall have a metal or plastic frame; silicate glass shall be covered with a protective film.

**6.2.** The Event Organizer shall be responsible for non-observance of these rules by the Event Participants (Exhibitors).

**6.3.** The presentation and audiovisual equipment of the Organizer and the Participants shall be used at the Event only after an appropriate check by the specialists of the Exhibition Events Technical Support Department of BuildExpo LLC.

|  |
| --- |
| **7. PROVISION OF SERVICES TO THE ORGANIZER AND EVENT PARTICIPANTS** |

**7.1.** Applications for services provided by the Master Developer shall be prepared by the Organizer and sent to BuildExpo no later than the term specified in the Contract or in the current Trade Catalog at its rates.

**7.2.** By agreement between the Organizer and BuildExpo, services to the Event Participants may be provided on the basis of application contracts with prepayment by bank transfer or in cash through the BuildExpo cashier within the amounts stipulated by the current legislation.

**7.3.** Services not provided for in the Trade Catalog shall be provided at negotiated prices.

**7.4.** Reasonable claims for the timing, quality and volume of services provided by BuildExpo shall be accepted until the last day of dismantling the Event, unless otherwise provided by the terms of the Contract. Otherwise, the service shall be considered to be provided on time, in full and with proper quality.

**7.5.** The Event Participant, prior to the start of the removal of the exhibits, shall return, according to the certificate, all the property of BuildExpo that was transferred for use. Otherwise, the Participant shall be prohibited from removing exhibits from the exhibition area.

|  |
| --- |
| **8. CONNECTION TO CROCUS EXPO IEC UTILITY** **NETWORKS** |

**8.1.** Connection to the Crocus Expo IEC engineering networks, namely: to the electrical, water supply and sewerage networks, as well as to the compressed air supply system, shall be carried out by the Technical Operations Department of BuildExpo LLC on the basis of applications from the Organizer and the Event Participants. Using the data obtained, BuildExpo LLC shall prepare a Diagram for connection of the Event to the Crocus Expo IEC utility networks.

**8.2.** To provide the Event with power supply to the stands and exhibits, the Organizer shall:

8.2.1. Provide the Master Developer with information on the consumed electrical power of the Participants' stands and their exhibits at least 14 (Fourteen) calendar days prior to the start of the General Period of the Event. Information submitted in violation of the specified period shall be taken into account in the Event Connection Diagram as separate connections;

8.2.2. The Organizer shall approve the Stand Connection Diagram developed by the Master Developer at least 7 (Seven) calendar days before the start of the General Period of the Event. The Diagram shall indicate the number of electrical connections and the consumed electrical power of stands and blocks of standard construction, as well as the number of lines of protective cable channels and protective ladders. On the basis of the approved Connection Diagram, the Organizer shall draw up and submit to BuildExpo LLC an application for connection to the Crocus Expo IEC internal power grids indicating the number of connections, protective lines and consumed electrical power for each connection.

**8.3.** The connection of exhibition stands and other building objects to the power grids of the Exhibition Center shall be carried out only after the Master Developer has checked the quality of electrical installation work and performed electrical measurements of the parameters of the protection equipment operability. The connection to the water supply and compressed air networks shall be made only after checking the quality of the work performed to connect the water/air consumer equipment, performed by the Independent Developer and/or the Event Participant. A separate water/air connection shall be ordered for each piece of water/air consumer equipment. The use of splitters (comb, etc.) at the stand shall be prohibited; stands using this equipment shall not be connected to water/air.

**8.4.** Electricity, water and compressed air connections shall be planned by the Organizer taking into account the location of inputs and terminal devices in the exhibition hall floor hatches, distribution boards and cabinets installed along the walls and on supporting columns.

**8.5.** Compressed air connection on the second floor of Pavilion 2 shall be possible only from the Exhibitor's compressor. Connection shall be made by the Exhibitor or by third parties after obtaining permission from the BuildExpo Technical Operations Department.

**8.6.** Unauthorized connection to Crocus Expo IEC engineering networks shall be unacceptable. For unauthorized connection, the guilty person shall be fined (Clause 13 Annex 2), in addition, the stand shall be disconnected from the Crocus Expo IEC engineering networks. If, as a result of such actions, material damage was caused, in addition to the fine, the guilty person shall pay for the material damage caused. The resumption of power supply, water supply, compressed air to the stand shall be possible only after full payment of the fine and verification of the performed electrical and plumbing works quality by the BuildExpo LLC specialists.

**8.7.** Temporary power supply networks for holding the Event in the open areas of the Exhibition Center shall be installed by the Master Developer on the basis of a separately concluded contract between the Master Developer and the Event Organizer. To ensure the excess power consumption of the Event in the open area, the Organizer shall order an additional power supply source (generator) from the Crocus Expo IEC Technical Operations Service. During the period of the Event, the use of one's own generators shall be prohibited. It is possible to use one's own generators in open areas only during the period of assembling/dismantling works.

**8.8.** The cost of connecting to Crocus Expo IEC utility networks shall be calculated taking into account the duration of the Event and the time of connecting to utility networks:

• Up to 7 days inclusive - coefficient 1;

• Up to 17 days inclusive - coefficient 1.5;

• Up to 21 days inclusive - coefficient 2;

• Up to 30 days inclusive - coefficient 3;

• Up to 40 days inclusive - coefficient 4;

• Up to 50 days inclusive - coefficient 5;

• Up to 60 days inclusive - coefficient 6;

• Up to 70 days inclusive - coefficient 7;

• Over 70 days - coefficient 10;

• Connection to utility networks after 8:00 pm - coefficient 1.5.

The list of services covered by the coefficients:

• Connection to a power supply source up to 5 kW;

• Connection to a power supply source up to 10 kW;

• Connection to a power supply source up to 20 kW;

• Connection to a power supply source up to 40 kW;

• Connection to a power supply source up to 60 kW;

• Connection to the cold water supply and sewerage network of a unit of the Participant's technological equipment at the floor level, without consumer connections;

• Connection to the hot water supply and sewerage network of a unit of the Participant's technological equipment at the floor level, without consumer connections;

• Connection to the cold water supply and sewerage network of a unit of the Participant's technological equipment at the second level, without consumer connections;

• Connection to the hot water supply and sewerage network of a unit of the Participant's technological equipment at the second level, without consumer connections;

• Connection to the hot water supply and sewerage network of a unit of the Participant's flow-through technological equipment (air conditioner, etc.), without connecting the specified equipment, with a flow rate of up to 1 m3/h;

• Connection to the hot water supply and sewerage network of a unit of the Participant's flow-through technological equipment (air conditioner, etc.), without connecting the specified equipment, with a flow rate of more than 1 m3/h;

• Connection to the compressed air line of a unit of technological equipment with a flow rate of up to 30.0 m3/h.

• Connection to the compressed air line of a unit of technological equipment with a flow rate over 30.0 m3/h.

**8.9.** Connection of electrical equipment and electrical devices necessary for assembling/dismantling a stand or exhibit (compressor, charging equipment, electric winch, crane, equipment with an electric motor, etc.) over 220V 2 kW shall be ordered additionally. During the period of assembling/dismantling works, a connection of less than 220V 2 kW shall be allowed, the places of these connections (Euro-sockets 220V) shall be located near the bearing columns of the pavilions and in open areas in agreement with the BuildExpo LLC Technical Operations Department. An electric cable (extension cord) from the place of connection to the power grid to the place of use shall be either provided by the electricity user or ordered additionally according to the BuildExpo LLC Trade Catalog. Coefficients for these types of connections and services shall not be applied to them.

|  |
| --- |
| **9. USE OF AUDIO-VISUAL TECHNOLOGY** |

**9.1.** The Master Developer shall provide services for the rental of audiovisual equipment for events at the Crocus Expo IEC.

**9.2.** An application for renting equipment shall be submitted no later than 5 (Five) days before the start of the Event assembling. In case of filing an application at a later date, the terms of execution shall be negotiated with a representative of the Audiovisual Technical Support Department, and a multiplying coefficient shall be applied to these works, according to the tariffs.

**9.3.** Equipment mounting accessories (racks, mountings, etc.) shall be leased only in conjunction with audiovisual equipment provided by the Master Developer.

**9.4.** Event Participants can use their audiovisual equipment in conference rooms, in exhibition halls and in the foyer of Crocus Expo IEC, only after obtaining permission from the Department of Technical Support of Exhibition Events of BuildExpo LLC.

**9.5.** The deadline for submitting applications for the approval of audiovisual equipment shall be 3 (Three) business days before the start of the Event assembling. If the deadlines are not met, the cost of approval shall be increased by 2 times.

**9.6.** The original seal "AGREED AVT" shall be the proof of approval.

|  |
| --- |
| **10. RULES FOR PERFORMANCE OF WORKS** |

**10.1. Safety rules for performing assembling and dismantling works and requirements for the equipment and tools used:**

10.1.1. All developers on the construction site shall ensure the safety of assembling and dismantling works in accordance with the requirements of the "Rules for labor protection during loading and unloading and placement of goods", "Rules for labor protection when working with tools and devices", approved by Orders of the Ministry of Labor of the Russian Federation.

10.1.2. If it is impossible to use paving means (scaffolds, rolling towers, ladders, etc.) in the process of assembly/disassembly of exhibition structures, employees shall use safety systems for work at height. Safety anchor points shall only be installed on the supporting structures of the building. It shall be forbidden to install anchor points on elements of exhibition structures.

10.1.3. It shall be strictly forbidden to consume alcoholic beverages and be intoxicated at the construction site during assembling and dismantling works.

10.1.4. Dismantling of two-story stand structures shall be carried out sequentially from top to bottom. It shall be forbidden to dismantle structures simultaneously in several tiers along the same vertical.

10.1.5. It shall be forbidden to dismantle the stands by overturning and dropping individual elements of the stand onto the floor from a height.

10.1.6. During assembling and dismantling works, it shall be forbidden to work with faulty or homemade hand tools.

10.1.7. It shall be necessary to work on the construction site only in special shoes that provide a reliable leg fixation, as well as protection from falling objects. It is strictly forbidden to be on the site and work in slates and slippers!

10.1.8. Assembling and operation of rolling towers shall be carried out only in accordance with the operational documentation (technical passport for the rolling tower); the passport shall be in the hands of the person responsible for the stand assembling.

10.1.9. When operating the rolling tower, it shall be allowed to use only undamaged original tower parts included in its kit.

10.1.10. The working platforms shall completely cover the working platform of the rolling tower and have an even surface. The distance between the flooring elements shall be no more than 5 mm. Decks shall be arranged so as to exclude the possibility of shifting.

10.1.11. After the installation of mobile rolling towers in the work area, measures shall be taken to prevent their spontaneous movement – the wheel supports shall be braked by inventory brakes or brake pads (stops).

10.1.12. Working from random supports (boxes, chairs, ladders, etc.) shall not be allowed.

10.1.13. Stationary scaffolds and towers that do not have wheels and inventory brakes shall have tips that exclude damage to the surface on which they stand.

10.1.14. Ascent to and descent from the tower shall be carried out only from the inside of the tower ladder.

10.1.15. When working on the tower, the deck hatches shall be closed.

10.1.16. The rolling tower working platform fencing shall be at least 1.1 m. The distance between the horizontal elements of the fence shall be no more than 0.45 m or the fence shall have mesh, lattice, etc. filling.

10.1.17. While working on the rolling tower, it shall be prohibited to work outside the platform, lean over fences and stand on the outside of the stairs.

10.1.18. It shall not be allowed to create walkways from boards between the towers and parts of the structure. The towers shall not be used as a ladder with the help of which one can climb to or descend from other structures.

10.1.19. It shall not be allowed to mount lifts or other mechanisms serving as a lift on the tower.

10.1.20. In the absence of the rolling tower platform side fencing, equipment, mechanisms, hand tools, inventory and fixtures used in the performance of work shall be used with the provision of safety measures that prevent them from falling (placement in bags and pouches, fastening, strapping, placement on a sufficient distance from the elevation difference boundary).

10.1.21. During the rolling tower movement, there shall be no people, tools, materials, containers and other things on it.

10.1.22. When working on a rolling tower, the working platform height of which exceeds 4 m, the tower shall be equipped with stabilizers.

10.1.23. The design of ladders and access boards shall exclude the possibility of their displacement and overturning during work. When using ladders and access boards on smooth supporting surfaces (parquet, metal, tiles, concrete), “shoes” made of rubber or other non-slip material shall be worn at the lower ends. Ladders and access boards shall be fitted with sharp points at their lower ends for installation on the ground. Ladders and access boards used in the performance of assembling/dismantling works shall be marked with the date of the next test.

10.1.24. When working from a ladder at a height of more than 1.8 m, a fall arrest system shall be used attached to the structure.

10.1.25. When using ladders or access boards, it shall not be allowed to:

1. Work from the top two steps of access boards that do not have railings or stops;
2. Stand on the steps of a ladder or access board for more than one person;
3. Raise and lower the load on the ladder and leave the tool on it.

10.1.26. It shall not be allowed to work on portable ladders and access boards:

1. Over rotating (moving) mechanisms, working machines;
2. Using electric and pneumatic tools, construction and assembly guns;
3. When pulling wires and for supporting heavy parts at height.

10.1.27. Ladders and access boards shall be equipped with restraining bands, chains, belts or other locking devices that do not allow them to move apart during operation.

10.1.28. Workers performing work at height shall be qualified for the nature of the work to be performed. To perform work at height, only persons who have an appropriate certificate for the right to perform such work shall be allowed.

10.1.29. All workers performing work at a height (it is worth indicating the height itself - from ... meters), during assembling and dismantling works, shall have a certificate for the right to perform work at a height and provide it at the request of the BuildExpo LLC technical control staff.

10.1.30. When using hoisting machines (hoists), one shall have:

1. Order on the appointment of a person responsible for the safe conduct of work;
2. For the person responsible for the safe conduct of work: Certificate of Completion of Training under the Program B.9.32 "Operation of hazardous production facilities where lifting structures are used for lifting and transporting people"; Certificate of Admission to Work at Height;
3. For workers performing work: Hoist Operator Certificate; Cradle Operator Certificate; Certificate of Admission to Work at Height.
4. Certified copy of the Lift Maintenance Certificate.

10.1.31. The personnel on duty of an Independent Developer who supervises the operation of the equipment at the stand during the Event shall be provided with a special pass issued by the Master Developer.

10.1.32. All developers at the construction site shall provide their employees with overalls with the company logo and a pass badge issued by BuildExpo LLC for work on the territory of Crocus Expo IEC.

**10.2. Rules for performing electrical work at Crocus Expo IEC:**

10.2.1. Installation of booth wiring shall be carried out in accordance with the "Rules for the technical operation of electrical installations of consumers", the requirements of the "Rules for labor protection during the operation of electrical installations" and the "Instructions on fire safety measures during the assembling (dismantling) of expositions and holding events in the pavilions and open areas of the Crocus Expo IEC".

10.2.2. Each independent electrical installation (stand, machine, etc.) shall have a separate protection device against short circuits and overloads (electrical panel and RCD - residual current device) with a calculated setting for operating current. This device shall be installed in an accessible place at a height of 1.8 m from floor level.

10.2.3. Before holding the Event, each Independent Stand Developer shall agree with the Master Developer on the electrical diagrams for stands indicating the required capacity and breakdown into groups within the time frame and in the manner prescribed by the Basic Requirements of the BuildExpo LLC Master Developer for the construction of events at Crocus Expo IEC.

10.2.4. All electrical work at the Independent Developers' stands shall be carried out by trained and certified electrical personnel with at least the third admission category. The Certificate of Admission shall entitle the electrical personnel to service the electrical installations of the organization in which they have been certificated and have obtained the appropriate category approval from the person responsible for the electrical equipment. All workers performing electrical work during assembling and dismantling shall have a Certificate of Admission with them and provide it at the request of the BuildExpo LLC technical control staff.

10.2.5. Before connecting the stands to the Crocus Expo IEC power grid, control electrical measurements shall be carried out, the Certificate of Delineation of Operational Responsibilities shall be signed. All current-carrying elements of the stand shall be reliably protected from accidental contact.

10.2.6. All electrical panels required for the wiring of the internal electrical network at the Independent Developers' stands shall be equipped with a residual current device (RCD). The supply cable from the stand electrical panel to the point of connection to the IEC power grid shall be provided by the developer. The minimum cable length shall be 30 m. 5-core cable shall be a mandatory requirement.

10.2.7. The power supply cable from the electric hatch or mobile switchboard to the protection device shall be protected from mechanical damage (placed in a cable channel of the Legrand 90-18 type (black)) or a protective ladder (Adam Hall Defender III type). The maximum cable length at the electric hatch or mobile switchboard shall not exceed 1.5 m. The Independent Developer and/or Exhibitor shall place the excess cable at his stand.

10.2.8. Branch wire or cable connections shall be carried out using closed plug connectors. Using a two-wire system, pull boxes, making connections by twisting, as well as building (lengthening) electrical wiring using terminal blocks or soldering shall be not allowed. The electrical wiring of the stand shall be securely fixed and exclude the possibility of mechanical impact.

10.2.9. It shall be forbidden to carry out electrical work with the arrangement of the busbar trunking "up" or "to the side". The busbar trunking shall be installed at a height of at least 2.5 m from the floor level with the working groove "down". When installing the busbar trunking at a height of less than 2.5 m and/or working groove is located "up" or "to the side”, the installation shall be possible provided that the busbar trunking is protected from mechanical damage and the ingress of foreign objects into it.

10.2.10. It shall be forbidden to fasten electrical equipment exposed to heat (floodlights, lamps, etc.) during operation using nylon or plastic ties. Fasteners shall be carried out using a metal fastener. Lighting and sound equipment located on suspended structures shall be additionally secured with metal ropes or chains. If this requirement is not observed, the installation of the suspended structure shall be prohibited.

10.2.11. All metal structures of the exposition (stand), enclosures of electrical panels, metal hoses, metal pipes for electrical wiring, etc. shall be grounded.

10.2.12. The light switch shall be accessible to the General Developer's duty personnel.

10.2.13. The stand shall be connected only if the above requirements are met.

**10.3. Safety requirements for the installation of LED screens and "Orions":**

10.3.1. The niche for the screen shall have a vertical beam with a cross section of at least 50x75 mm, fixed in the center of the niche. The screen shall be secured to this beam using steel clips or ratchet straps (plastic straps shall be not permitted). In this case, the slings shall not be overtightened. In the absence of a standard frame, a beam shall also be located at the top of the screen. A beam shall not be necessary if a structure is provided that holds the screen well and has the necessary ballast. The weight of the structure together with the ballast shall be greater than the weight of the screen. For screens larger than 3 m in width, additional vertical beams shall be placed every 3 rm. This means that for screens measuring 2x2 m, only fastening along the perimeter of the niche into which the screen is mounted shall be sufficient. The screen niche shall be strong enough and have reinforcements to support the weight of the screen. The screens shall be properly fixed in a niche around the entire perimeter, i.e. the screws shall be completely tightened and there shall be no openings between the fasteners and the supporting structures. Nothing shall be leaning against the structure with the screen. The screen structure shall be freely accessible from the back of the screens for proper maintenance and inspection during the entire Event Period. The design of each screen at the exhibition can be additionally inspected by the Master Developer during assembling/dismantling and during the Event.

10.3.2. All work at the Independent Developers' stands related to the installation of LED screens and "Orions" shall be carried out by trained and certified electrical personnel with a category of admission not lower than the third. The Certificate of Admission shall entitle the electrical personnel to service the electrical installations of the organization in which they have been certificated and have obtained the appropriate category approval from the person responsible for the electrical equipment. The personnel assembling LED screens and "Orions" at a height of more than 1.8 m shall have a Certificate of Completion of Training in safe methods and techniques for performing work at heights with the first or second admission category.

10.3.3. LED screens installed on a floor structure shall be placed on a flat base exclusively inside the exhibition pavilions. Floor structures shall be stable (it is advisable to provide for fastening to the base or use ballast) and withstand the weight of the screen. This installation method shall be suitable for mounting screens with a maximum height of 3 m. To install screens with a height of more than 3 m, it shall be necessary to use structures made of scaffolding.

10.3.4. Requirements for LED screens placed on a suspended structure:

1. The hanging structure for the LED screen shall be made of stage trusses with appropriate characteristics;
2. The LED screen shall be mounted to a special hanging bar. The hanging bar shall be the same length as the screen;
3. The hanging bar shall be attached to the truss at least three points. For fastening, it shall be necessary to use slings, the carrying capacity of which shall be three times the weight of the LED screen. All slings shall be marked.

**10.4. Safety requirements for the design and construction of two-story stands:**

10.4.1. Load-bearing structure, floor covering:

* Load-bearing two-story structure shall have a static calculation of the bearing capacity;
* The podium for the stand shall withstand a load of at least 500 kg/sq. m;
* Podium parts that take the load of the supporting structure of a two-story stand shall withstand at least 2,500 kg/sq. m;
* The floor covering of the second floor shall withstand a load of at least 400 kg/sq. m.

10.4.2. Stand enclosing structures:

* The enclosing structures of the second floor shall have a height of at least 1,100 mm from the floor level of the second floor and prevent the possibility of various objects falling;
* The enclosing structures of the second floor shall withstand a side load of at least 100 kg/sq. m;
* The walls of the second floor, in which light infills are used, shall have a rigid safety fence at a height of 1,100 mm from the floor level of the second floor, which can withstand a side load of at least 100 kg;
* Shall be equipped with a floor barrier at levels above the first floor, sufficient to prevent the risk of objects rolling and falling onto the first floor from the upper levels of the stand.

10.4.3. Fence structure (railings):

* Fences (railings) shall be provided to protect the open sides of staircases, balconies, galleries and other high-rise structures;
* Shall provide fencing of all open sides of stairs, platforms and ramps at a height of 1,100 mm;
* The construction of the fences shall not allow the possibility of standing, swarming up or climbing the fences, i.e. have continuous filling (boards) or posts (rods) located strictly vertical with a distance of no more than 100 mm between the posts;
* Shall be equipped with a floor barrier at levels above the first floor, sufficient to prevent the risk of objects rolling and falling onto the first floor from the upper levels of the stand.

10.4.4. Staircase

* The main staircase of the stand can only be a flight staircase, the use of a spiral staircase shall be permissible only as an auxiliary one;
* At the beginning and at the end of each flight, a horizontal platform with a size of at least 1,200x1,200 mm shall be equipped;
* A staircase with only one step shall have a minimum unobstructed width of 1,200 mm. Maximum width shall be 1 800 mm;
* Doors shall not be located and open to the site at the beginning and at the end of each flight;
* The stairs riser shall not be open;
* If more than 50 people can be on the second floor, there shall be 2 staircases;
* If the staircase is two-flight or more, then no flight shall be less than 900 mm wide. An additional handrail shall also be provided between flights;
* The width of the staircase shall be at least 900 mm;
* The load taken by the staircase shall be at least 500 kg/sq. m;
* The maximum possible number of steps on one-flight stairs shall be 12 pcs., each step can have a depth of 250 to 350 mm. The maximum possible number of steps on two-flight stairs shall be 18, each step can have a depth of 350 mm. When building a staircase with two flights, it shall be imperative to build a platform in the gap between the two flights;
* The rise of each step shall be the same throughout the entire flight of stairs;
* The height of the steps shall be at least 150 mm and not more than 170 mm;
* The angle of inclination of the stairs should be no more than 36° from the horizontal axis;
* If the height of the stairs is more than 450 mm, a fence with a handrail shall be provided;
* The stair railings shall have a height of 1,100 mm and withstand a side load of at least 100 kg;
* The gaps between the steps of the stairs, as well as the spaces between the stairs and the walls of the stand, shall have a filler that prevents any objects from falling into these gaps;
* The handrail shall have filler on both sides of the stairs: one needs to make sure that there is no gap anywhere on the sides of the stairs;
* The design of the stairs shall provide for a railing on both sides of the stairs.

10.4.5. Stand decoration:

* Special glass – "triplex" shall be used to decorate the stand.

**10.5. Requirements for hanging structures:**

10.5.1. The hanging structure shall not exceed the dimensions of the rented Participant's exhibition area.

10.5.2. Hanging structures made of the Joker, Tritix, Octanorm, Maxima and other exhibition structures shall be prohibited.

10.5.3. Special stage trusses shall be used as the basis for the hanging structure.

10.5.4. Attachments (lighting, sound, etc.) installed on the hanging structure shall be additionally secured with metal cables or chains.

10.5.5. Structures with advertising media or decor shall be attached to stage trusses in at least three places. Fastening of advertising structures shall be carried out with a metal cable or chain (hereinafter referred to as the Fasteners). The use of plastic ties shall be prohibited.

10.5.6. The load from advertising structures or decorations shall be evenly distributed over the truss, therefore the Fasteners shall be of the same length and evenly tensioned.

10.5.7. To connect the Fasteners, it shall be necessary to use coupled carabiners.

10.5.8. The attachment of additional equipment (lighting equipment, advertising media, etc.) to an already hanging structure shall be prohibited.

10.5.9. It shall be prohibited to secure the structural elements of the exhibition stand to the hanging structure.

10.5.10. To insure the structural elements of exhibition stands, a metal frame or a metal mortgage shall be required.

10.5.11. If the hanging structure does not meet the above requirements, BuildExpo LLC may refuse the customer to hang the structure.

**10.6. In order to prevent the spread of coronavirus infection (COVID-19) disease on the territory of Crocus Expo IEC during assembling and dismantling works, the following preventive and disinfection measures shall be taken:**

10.6.1. Assembling and dismantling works shall be allowed only if anti-epidemic measures are observed at all stages of the work.

10.6.2. All construction participants shall be instructed in their organization on the observance of safety measures to prevent the spread of a new coronavirus infection, including on the use of disinfectants.

10.6.3. Every day, before admittance to the site of the event to perform assembling/dismantling works, Independent Developers, represented by those responsible for the performance of work (work managers), shall monitor the body temperature of workers involved in the preparation and conduct of the event, with mandatory suspension from being at the workplace (in place of work) of persons with an elevated body temperature and/or signs of an infectious disease.

10.6.4. Contacts between personnel of different functional groups that are not connected by common tasks and production processes shall be limited. A remote mode of work shall be established for employees who are not limited to performing their official duties directly at the event site.

10.6.5. The distancing of employees (1.5 meters) shall be ensured both during the period of assembling/dismantling work (for technical personnel - taking into account the safety requirements of the work), and during the event.

10.6.6. It shall be forbidden to eat at the place of work (at workplaces). The place of eating shall be determined in accordance with the constituent recommendations of the authorized bodies of state power (local government) according to a predetermined schedule, taking into account the observance of a distance of 1.5 meters.

10.6.7. The personnel involved in the development shall follow the rules of personal and public hygiene: wash their hands regularly, that is, every time after contact with strangers, after using office equipment, after using the toilet, before eating and just during the day. Use a hand sanitizer or disinfectant wipes regularly.

10.6.8. The personnel working at the event site shall be provided by the employer with a supply of personal respiratory protection (disposable masks, respirators) and gloves (based on the duration of the work shift and changing masks and gloves at least once every 3 hours), as well as skin antiseptics for treating hands.

10.6.9. BuildExpo LLC shall monitor the use of protective masks and gloves by Independent Developers’ employees during the period of assembling and dismantling works. In case of non-compliance with this requirement, a fine shall be issued.

**10.7 Rules for the installation of frame and awning structures, flagpoles and umbrellas in the Crocus Expo IEC open areas.**

10.7.1. The awning structure shall include:mobile, temporarily installed structure, closed or open structure (pavilion, tent, shed, tent hall, covering over the stands, etc.).

Before installing frame and awning structures, flagpoles and umbrellas in the Crocus Expo IEC open areas, it shall be necessary to provide technical documentation, as well as a technical passport and drawings to the Department of Technical Support of Exhibition Events of BuildExpo LLC. Uncoordinated structures, flagpoles and umbrellas shall not be allowed to be installed. If the structure, flagpole or umbrella are not installed in accordance with the agreement, the Event Organizer shall be responsible.

The technical passport of the product shall be certified by the manufacturer's seal.

The passport shall include the following information:

- Product purpose

- Specifications

- Details about the specific features of the tent shelters, as well as any alternative installation methods that may exist

- The maximum permissible wind load (not less than 18 m/s)

- Information about the weighting materials used in the design, indicating their actual weight (weighting materials shall be yellow with the actual weight indicated, not less than 30 kg)

- Mechanical strength and resistance to mechanical and shock influences, margin of safety, bearing capacity, deformability

10.7.2. The installation of flagpoles and umbrellas shall be carried out in strict accordance with the manufacturer's instructions. It shall be forbidden to install the flagpole on moving, soft, unstable ground (surface).

The base of the street flagpole shall be fixed in a concrete foundation or in a concrete pedestal. Their size shall depend on the material of the mast and its height. The flag shall be attached to the cord (cable) of the flagpole by means of a carabiner. In this case, the height of the horizontal canvas shall not exceed 1/3, and the height of the vertical canvas shall not exceed 2/3 of the height of the flagpole.

In case of violation of the flagpole structure integrity, the flag shall be lowered and the structure shall be dismantled.

If the wind speed is more than 20 m/s, it shall be necessary to remove the flag.

10.7.3. Umbrellas with a base weighing at least 60 kg with a 3.2-meter dome and umbrellas with a base weighing at least 90 kg with a 3.5-meter dome shall be allowed for installation. Umbrellas measuring 4 meters shall not be allowed for installation, due to the need to fasten the base to the surface using anchor rods.

At night, flags shall be lowered or removed, depending on the design of the flagpole, and umbrellas shall be closed. In the event of a storm warning, the installation of structures shall be prohibited. If these requirements are not met, a fine shall be imposed on the organization responsible for the installation.

|  |
| --- |
| **11. RESPONSIBILITY FOR VIOLATION OF THE "BASIC REQUIREMENTS OF THE BUILDEXPO LLC MASTER DEVELOPER WHEN ARRANGING EXHIBITION EVENTS AT CROCUS EXPO IEC"** |

**11.1.** Failure to comply with the "Basic requirements of the BuildExpo LLC Master Developer when arranging exhibition events at Crocus Expo IEC" and other documents regulating the production of assembling and dismantling works shall be considered a significant violation of the terms of the Contract concluded and shall entail the application of sanctions (including the imposition of a fine), as well as the current legislation of the Russian Federation. The Event Organizer shall be liable for violation of the "Basic requirements of the BuildExpo LLC Master Developer when arranging exhibition events at Crocus Expo IEC" by the Event Participants (Exhibitors).

**11.2.** The following sanctions may be applied to violators of the "Basic Requirements of the BuildExpo LLC Master Developer when arranging exhibition events at Crocus Expo IEC": warning (for members of the Self-Regulatory Organization Union of Exhibition Developers) upon the first violation, with the exception of Clauses (4.14, 4.22, 10 , 4.24, 8.6, 8.7, 4.10); termination of work until the identified violations are eliminated with the imposition of a fine provided for by these requirements and compensation for damage caused; revocation of accreditation for a specified period or indefinitely; transfer of materials on revealed violations to law enforcement agencies. The amount and procedure for applying the sanctions shall be given in Annex 2.

A violation revealed in the **Crocus Expo IEC Congress Hall** shall lead to immediate revocation of accreditation, stoppage of installation and removal of the violating company from the site.

**11.3.** The resumption of work suspended on the basis of identified violations shall be allowed provided that the identified violations are eliminated and the imposed fine is paid.

**11.4.** Taking action against violators of the “Basic Requirements of the BuildExpo LLC Master Developer when arranging exhibition events at the Crocus Expo IEC" shall be carried out on the basis of a violation report drawn up by authorized representatives of the Master Developer's LLC.

|  |
| --- |
| **12. INSTRUCTIONS ON FIRE SAFETY DURING ASSEMBLING/DISMANTLING OF EXPOSITIONS AND EXHIBITION ACTIVITIES IN PAVILIONS AND OPEN AREAS OF THE KRASNOGORSK CROCUS EXPO BRANCH (CROCUS JSC)** |

**12.1. GENERAL PROVISIONS**

12.1.1. This Instruction was developed on the basis of Federal Law No. 69-FZ "On Fire Safety" dated December 21, 1994, Federal Law No. 123-FZ "Technical Regulations on Fire Safety Requirements" dated July 22, 2008, and in accordance with the Fire Safety Regulations in the Russian Federation No. 1479, approved by the Government of the Russian Federation dated September 16, 2020, "General Instructions on Fire Safety Measures in Crocus JSC", approved by the current order of CROCUS JSC Director General, "Basic Requirements for holding events at Crocus Expo IEC”, approved by the Head of Krasnogorsk Crocus Expo branch, CROCUS JSC.

The instruction shall establish the main directions for ensuring fire protection in the exhibition halls of the pavilions and in the open areas of Crocus Expo IEC in accordance with the requirements of GOST 12.1.004-91 “Fire Safety”. General requirements of fire safety standards, building codes and regulations, as well as the procedure for ensuring the safety of people and the safety of material assets, creating conditions for successful fire extinguishing shall be mandatory for all employees of Krasnogorsk Crocus Expo branch, Crocus Expo JSC, employees of tenant organizations, organizations that are organizers, developers and participants of events, other persons located at the facilities of the pavilions.

12.1.2. Responsibility for fire safety of the exhibition halls and pavilions shall be assigned to the Deputy Chief Engineer of Krasnogorsk Crocus Expo branch, CROCUS JSC.

12.1.3. Responsibility for observance of the fire regime when assembling/dismantling equipment of exhibition stands (expositions), holding exhibitions and other events shall be rested with the authorized heads (representatives) of organizations that are organizers, developers and participants in events in the rented area.

Control over the observance of the fire regime during assembling/dismantling, exhibition and other events shall be carried out by authorized employees of the Fire Protection Directorate (FPD) of Crocus JSC and responsible officials of the Exhibition Events Department, Exhibition Organization Department, Non-Exhibition and Congress Events Department, Special Exhibition Projects Department of Krasnogorsk Crocus Expo branch Crocus JSC, as well as the Master Developer's representatives in Krasnogorsk Crocus Expo branch Crocus JSC.

12.1.4. Officials responsible for compliance with the fire safety regime shall be required to undergo training under the fire-technical minimum program in a specialized organization (training center) licensed by the State Fire Service of the Ministry of Emergency Situations of Russia for the right to train fire safety measures, and have a certificate of training.

Officials of organizations organizing events with a mass presence of people responsible for compliance with the fire regime shall:

* Undergo fire-prevention instruction from an authorized employee of Crocus Expo Technical Operations Service on control and observance of fire safety and safe evacuation of people (visitors and exhibitors) in emergency situations on actions in the event of a fire;
* Provide navigation with the designation of escape routes in each exhibition hall (room) allocated for the Event.
* Mobile fire station (fire brigade on a fire truck) - with an Event building area of 12,000 m2 (gross) and more;
* Individual fire station (1 instructor) - regardless of the building area in each exhibition hall (room) allocated for the Event;
* The number of required fire posts and floor signs of escape routes shall be determined when drawing up the Connection Diagram, on the basis of which the Organizer submits an application to BuildExpo LLC indicating the required number of posts and floor escape signs. Installation of navigation, as well as the setting of fire posts shall be provided by the BuildExpo LLC Master Developer.
* Ensure compliance with the basic requirements for the construction of exhibition space and the installation of exhibits, approval of project documentation, letters for the import of materials for the construction and design of stands, fire safety rules, smoking regimes in work areas and the territory of the exhibition stand (exposition);
* Upon detection of malfunctions in the operation of engineering networks and temporary engineering communications that can lead to a fire (ignition), take immediate measures to stop the operation of networks, installations and equipment; call the qualified specialists of Krasnogorsk Crocus Expo branch, Crocus Expo JSC, and the Master Developer's representative to eliminate the detected faults;
* Organize and control the cleaning of work sites and expositions, turn off the lighting power supply, power consumers, computer and duplicating equipment at the end of the work;
* Ensure the safety of existing (rented) primary fire extinguishing equipment, fire-fighting equipment, communication and fire alarm equipment, as well as the maintenance of escape routes, main and emergency exits (it shall be prohibited to use primary fire extinguishing equipment, fire-fighting equipment for household and other needs not related to extinguishing a fire) ;
* Hand over all rented fire-extinguishing equipment before the start of the removal of the exhibits;
* Timely carry out all fire-prevention measures proposed by an authorized employee of Crocus Expo Technical Operations Service.

12.1.5. Developers of exhibition stands (expositions), participants of exhibition and other Events shall know, observe and maintain the established fire regime in exhibition halls and pavilions and prevent actions leading to a fire.

12.1.6. Organizations - Organizers, Developers and Exhibitors, guilty of violating the fire regime, depending on the nature of the violations and their consequences, shall be liable in accordance with the current labor, administrative, criminal and civil legislation of the Russian Federation.

All issues not specified in this Manual and arising during the installation, operation and dismantling of events shall be resolved on site by the Event Organizers, responsible for the event, Deputy Chief Engineer of Krasnogorsk Crocus Expo branch CROCUS JSC and an authorized employee of Crocus Expo Technical Operations Service.

**12.2. PROCEDURE FOR MAINTENANCE OF PAVILION TERRITORIES**

12.2.1. The areas around the pavilions and exhibition halls of Crocus Expo shall be constantly kept clean and systematically cleaned of garbage, combustible waste and containers. Combustible waste, oily cleaning materials, disposable containers shall be stored outside the pavilion buildings, in a specially designated and equipped place, in fireproof containers and no closer than 10 m from the pavilion buildings. Making fires, burning waste and containers on the territory adjacent to the pavilion closer than 50 m shall be prohibited.

Warehousing of building materials, structures, equipment and property at the exhibition areas during the assembling (dismantling) period and the event shall be allowed only within the exhibition area transferred for construction. Blocking the aisles between the stands shall not be allowed.

Storage, even temporary, of combustible waste, containers and packaging in exhibition halls shall be prohibited. Shipping boxes, containers and exhibition equipment that are no longer required shall be removed from the exhibition halls or their storage shall be organized in a warehouse (container warehouse), on a specially designated area (place).

Storage of construction and other materials, exhibition equipment, containers, storage of containers with flammable and combustible liquids (FL and CL), cylinders with flammable gases (FG) close to the outer walls of the pavilion buildings and under the passages between the pavilions shall not be allowed. Storage areas shall be agreed with an authorized employee of Crocus Expo Technical Operations Service and shall be located no closer than 10 m from the outer walls of the pavilion buildings.

Temporary structures (tents, booths, tents, pavilions, containers, expositions, etc.) shall be located at a distance of at least 15 m from buildings and structures of the pavilions. When installing temporary structures (tents, kiosks, tents, pavilions, etc.) in open areas (sites), as well as multi-tiered stands, stands with closed volumes, ceilings, and stands containing devices/units connected to the power supply for 24 hours in the pavilion halls, it shall be necessary to equipped them with stand-alone smoke detectors. The installation of detectors, automatic fire extinguishing devices (FED) shall be carried out by the Master Developer.

12.2.2. Smoking in the exhibition halls, on the territory (place) of the exposition shall be strictly prohibited. Smoking shall be allowed only in specially designated and equipped places for this purpose, located no closer than 15 meters from the entrances to buildings and pavilions.

12.2.3. Roads, driveways and entrances to buildings and structures of Crocus Expo pavilions, to external fire (evacuation) stairs, fire hydrants shall always be free for fire equipment to pass, be kept in good condition, and in winter shall be free of snow and ice. Parking of vehicles on the covers of fire hydrant wells and within a radius of 2 m from them shall be prohibited.

12.2.4. When operating evacuation routes and exits, it shall be prohibited to:

* Obstruct escape routes and exits (passages, corridors, vestibules, galleries, elevator halls, staircases, staircase flights, doors, escape hatches, etc.), approaches to fire hydrant cabinets, primary fire extinguishing equipment, alarms and electrical panels with exhibition stands (expositions), advertising posters, billboards, information stands, various materials, products, equipment, garbage and other items, as well as hammer or lock the doors of emergency exits;
* Arrange dryers, clothes hangers and wardrobes in the vestibules of the main and emergency exits, as well as store, including temporarily, inventory and materials;
* Fix self-closing doors of staircases, corridors, halls and vestibules in the open position, as well as remove them.

12.2.5. Every day after the end of the exhibition, expositions and exhibition stands shall be inspected by officials responsible for controlling the fire regime. It shall be possible to close the exposition only after cleaning, taking out garbage, containers and waste, turning off electrical appliances, office equipment and the lighting network.

**12.3. MEASURES TO ENSURE FIRE SAFETY DURING EXPOSITION INSTALLATION AND EXHIBITION ACTIVITIES**

12.3.1. Organizers of exhibitions and other events with a mass presence of people no later than 14 (Fourteen) calendar days before the start of the General period of the Event shall:

* Agree with an authorized employee of BuildExpo LLC on the layout of the event exposition, drawn up in compliance with fire safety requirements;
* Provide free access to fire hydrant cabinets and compliance with the width of the aisles between the rows of exhibition stands (expositions), around the stage elevation (podium);
* Provide direct free passages to the doors of emergency exits;
* Use fire-prevention gaps with a width of at least 8 m in exhibition areas over 12,000 sq. m;

12.3.2. The developer organization of exhibition stands (expositions), stage boxes, podiums, stands, etc., shall, no later than 7 (Seven) business days before the start of the general installation period of the Event, agree with the Technical Department on the territory of Crocus Expo IEC on:

* Letters for the import of materials and equipment;
* Exposition layout indicating all sizes and references to the boundaries of a specific exhibition stand (exposition), fire hydrant and electrical cabinets, main and emergency exits, the width of the main aisles;
* Isometric layout of the exhibition stand (exposition) construction;
* Fire safety certificates (conclusion of the test fire laboratory, declaration of conformity) for construction and other materials, decorations, hangings, banners, equipment, etc. used for the construction and decoration of stands (floor, walls, ceiling);
* Certificate on the conduct of fire retardant treatment of combustible materials, decorations, draperies used to decorate exhibition stands (expositions), stage boxes, podiums, etc., as well as a copy of the license of the State Fire Service of the Ministry of Emergency Situations of Russia for the organization that carried out the fire retardant treatment, and a fire safety certificate for the fire retardants used by them;
* A copy of the order on the appointment of officials responsible for compliance with the fire regime when building an exhibition stand (exposition), as well as certificates confirming that they have completed training under the fire-technical minimum program.

12.3.3. All building materials, decorations, draperies, claddings, etc., used for building and decorating expositions in exhibition halls shall be certified in accordance with Federal Law No. 184-FZ "On Technical Regulation" dated December 27, 2002, in accordance with the procedure established by it.

12.3.4. For the construction and design of exhibition stands (expositions) it shall not be allowed to use materials with a fire hazard higher than:

* G1, B2, D2, T2 - for finishing, draping walls, ceilings and filling suspended ceilings;
* G1, V1, RP1, D2, T2 - for floor coverings.

Combustible materials with a higher fire hazard shall be treated with fire retardants or it shall be necessary to provide for the implementation of other compensating fire safety measures agreed with Crocus Expo Technical Operations Service.

Suspended ceiling frames shall be made of non-combustible materials.

Carpets, walkways and other rugs shall be securely anchored to the floor.

12.3.5. The construction of stands shall be carried out from elements of a high degree of readiness that have undergone preliminary assembly and painting at the Developer's production facilities.

On multi-tiered stands, it shall not be allowed to arrange spiral stairs, stairs completely or partially curvilinear in plan, as well as run-in and curvilinear steps, steps with different tread widths and different heights within the staircase flight and staircase.

12.3.6. Assembling and installation of exhibition and advertising stands, information counters, decorations, and various equipment shall be carried out in such a way as to prevent obstruction of evacuation passages and exits from halls, foyers, lobbies, doors of service, warehouse and technical premises, as well as to provide free access to control elements (fire hydrant cabinets, fire extinguishing equipment, electrical panels, switch cabinets, emergency stairs) located on support columns and along the walls of exhibition halls.

The specific place provided for the placement of outdoor and indoor advertising stands, billboards, information counters shall be coordinated with the Advertising and Information Department of Krasnogorsk Crocus Expo branch Crocus Expo JSC and with the Fire Fighting Department of Crocus JSC.

To ensure a free approach (not less than 0.8 m) to the cabinets of fire hydrants, fire extinguishing equipment and electrical panels, it shall be allowed to install easily open structures (curtains, accordion doors, shields with magnets, etc.).

The width of the aisles between the rows of exhibition stands (expositions), around the stage elevation (podium) shall be at least 3 m.

The doors of emergency exits shall be provided with direct free passages to the width of doorways, but not less than 1.5 m from exhibition halls and 0.8 m from service, warehouse and technical premises.

12.3.7. When installing temporary structures (stalls, kiosks, tents, pavilions, etc.) in open areas (sites), and also multilevel stands and close-area stands, the ceilings in pavilion halls shall be equipped with wireless smoke detectors. The detectors shall be installed by the Master Developer.

12.3.8. In exhibition halls, on exhibition stands, in sites and expositions, it is prohibited to:

* Smoke and use open-flame sources;
* Assemble equipment and use materials not specified in the design documentation;
* Use finishing, upholstery materials made of combustible plastics, polystyrene, polyvinyl chloride, vinyl leather, etc., not covered by fire safety certificates or expert opinions by a fire test laboratory;
* Make warehouses for promotional materials and hospitality goods, and also workshops;
* Use the territory of the exhibition halls (free space) behind the stands for arranging smoking and eating areas, premises for changing clothes, storing containers, packaging, exhibition samples, consumables and other materials;
* Use diffusers made from organic glass, polystyrene and other combustible materials in lamps, wrap electrical lamps and lamps in paper, cloth and other combustible materials, and also operate lamps with removed caps (diffusers) that are a part of lamp design;
* Use non-standard (home-made) electrical appliances, temporary power grids, electrical extension cords, spark-generating power tools, and also install electrical wiring using twists and terminal blocks;
* Extinguish completely the lighting in exhibition halls during the operating hours of exhibitions and other events with mass attendance;
* Install additional electrical consumers not provided for by the production technology;
* Leave equipment and devices unattended and connected to the power grid;
* Use damaged sockets, switches, cables and wires, other faulty wiring accessories, and also boilers and heaters with exposed heating elements, spirals;
* Install lighting fixtures intended for brightening, spotlights, floodlights and electrical lamps at the distance closer than 0.3 m from exhibition equipment, stands, decorations, draperies, banners, sprinklers from a sprinkler fire extinguishing system;
* Use stationary circular saws, file board grinders not equipped with a dust extractor;
* Store decorations, draperies, equipment and its containers, various combustible materials under stage boards, staircases and landings, spectator stands;
* Use paints based on flammable materials, and also spray paint cans for painting (touching up) stands and exhibits;
* Use and store flammable liquids, combustible liquids and combustible gas vessels, empty gas cylinders, fuel and oil containers;
* Fuel exhibition vehicles and drain fuel from them, keep them with open fuel tank necks, and also where there is a fuel and oil leak;
* Recharge batteries installed on exhibition vehicles;
* Place in halls vehicles for transporting flammable and combustible liquids, and combustible gas;
* Use pipelines of fire extinguishing installations for hanging or fastening any equipment;
* Fix the elements of stands, equipment and devices to pipelines of fire extinguishing installations;
* Disrupt the integrity of sprinklers in sprinkling units for fire extinguishing installations, smoke and manual fire alarms, light indicators of direction of evacuation, warning system speakers, device (telephone) for communicating with the operator of the UPO (Fire department) of Crocus JSC.
* Use primary fire extinguishing means and internal fire hydrants mounted on the sprinkling network for any purpose other than extinguishing a fire;
* Clutter (block) fire hydrants and approaches to them with any equipment, stands, etc., and also obstruct the areas of fire detector action with banners, posters, decorations, curtains, aeronautical and tethered equipment (balloons, airships, pneumatic figures, balloons, etc. .) and other elements.

12.3.9. Where an exhibition and another event provides for demonstration (display, placement) of more than 25 vehicles, the Organizer of the Event shall develop a vehicle arrangement plan specifying a description of the sequence and order of their evacuation in the event of a fire. The plan shall be subject to the approval of the Crocus Expo STE (Technical Maintenance Service).

Exhibition halls and open areas where vehicles are demonstrated shall be provided with towing ropes or in the following proportion: one rope (rod) per 10 units of exhibition equipment. The locations for demonstration drives (test drives) shall be provided with primary fire extinguishing equipment leased from the Master Developer, and, if necessary, a mobile fire station, i.e. a fire crew of the fire extinguishing department of the Crocus JSC UPO, shall be set up. In exhibition halls of the Crocus Expo IEC, the electrical network shall be connected by BuildExpo LLC specialists only on the basis of the Electrical Connection Map made by the Master Developer on the territory of the Crocus Expo IEC.

All the transferable wires and cables used to connect lighting devices and other equipment in exhibition halls shall be laid in a way that prevents damage to them.

Wires and lighting cables laid on the floor in zones for walking and carrying heavy loads shall be protected by cable transitions.

Portable lamps and electrical appliances may be plugged into sockets while in use only.

12.3.10. When arranging exhibition stands (expositions), pavilions, stalls, tents, etc. in open areas (sites), the Event Organizers shall apply to the Master Developer to rent primary fire extinguishing equipment (portable, mobile, self-operating fire extinguishers) in the amount defined in Annexes 1 and 2 of the Regulations on Fire Protection Regime in the Russian Federation, and ensure that a mobile fire station, a fire crew of the fire extinguishing department of the Crocus JSC UPO, is set up.

Open-flame fire (torches, candles, candelabra, etc.) can be used, and exhibits can be demonstrated in action with the use of open-flame fire, shots, fireworks, fire shows, other pyrotechnic and smoke special effects, in exceptional cases provided that a written permission of the CROCUS JSC UPO is given and a fire station is set up. Shots and explosions shall be simulated using special devices that guarantee comprehensive fire safety.

12.3.11. For a permission to make fireworks, salutes, fire shows and other special pyrotechnic effects, their organizers shall submit a written application to the CROCUS JSC UPO 5 (five) or more days before the scheduled date of the Event. The written application shall be accompanied with:

* Order on the appointment of an individual responsible for compliance with the fire regime during the event;
* Map of pyrotechnic installations arrangement, georeferencing map of storage and installation points for fireworks, pyrotechnic products specifying the distances to buildings and structures, isolation perimeter diagram for the fireworks site specifying the dangerous zone boundaries.

Fire shows and other special pyrotechnic effects shall be organized in accordance with the requirements of the Instruction on Fire Safety Measures When Organizing and Arranging Fireworks, Salutes, Fire Shows and Other Special Pyrotechnic Effects on the Territory of Crocus JSC. After the Event completes, the place where special effects were made shall be inspected thoroughly and smoldering remnants of materials and unburned elements of pyrotechnics shall be removed, then the premise shall be vented using the ventilation systems.

12.3.12. To perform any fire and other fire hazardous works in places of exposition (stands), the Event Organizer shall have an admission order issued by the CROCUS JSC UPO and signed by the Chief Engineer of the Crocus Expo Krasnogorsk branch of Crocus Expo JSC, and the contractor shall undergo the fire safety briefing.

The only possible exception is the emergency work, which shall be permitted and approved on site.

12.3.13. To prevent incandescent metal particles and sparks reaching adjacent expositions, adjacent floors, under equipment and installations, all the viewing, technological and other hatches, ventilating, installing and other openings (holes) in the ceilings, walls and partitions of premises where fire work is performed shall be covered with non-combustible materials, fire-proof blanket and, if necessary, watered.

The fire work location shall be cleared from combustible substances and materials, provided with the primary fire extinguishing means (fire extinguisher, sand box and a shovel, water bucket, fire-proof blanket, etc.) and inspected by the personnel of the CROCUS JSC UPO.

The contractor shall ensure a thorough inspection of the location for temporary fire work within three hours after its completion.

12.3.14. The action of units and installations operating on flammable and combustible liquids can be demonstrated only if their pipelines are supplied from a tank mounted outside the buildings of pavilions and at the distance of 10 or more meters from them, and exhaust gases are discharged outside. The use of cylinders with combustible and toxic gases and storage of empty cylinders is not allowed at exhibition stands inside the pavilion buildings. Inert gas cylinders are allowed, but only if they are removed immediately from the pavilion after use.

Grouped cylinder installations for supplying gases to the place of demonstration of welding and cutting works are allowed outside the building of the pavilion near blind external walls (having no openings).

Gases can be supplied from grouped cylinder installations to a demonstration place located at the exhibition stand via high-pressure hoses with the length not exceeding 30 m and be covered with protective walkways (bridges).

Gas cylinders shall be stored in special structures located in open areas at the distance 10 or more meters from pavilion buildings. Special structures shall protect cylinders from the effects of precipitation, sunlight and other heat sources; they shall have natural ventilation and shall be made from non-combustible materials.

In places where gas cylinders are stored, safety warnings (posters) shall be posted: “Проход закрыт” (Passage closed), “Не курить” (No smoking), “Не проходить с огнем” (Do not pass with open-flame) and others.

Combustible gas cylinders shall be stored separately (in different warehouses or at different sites) from cylinders with oxygen, compressed air, chlorine, fluorine and other oxidizers, and from toxic gas cylinders. When storing and transporting oxygen cylinders, penetration of oils (fats) and contact between cylinder fittings and oily materials shall be prevented. When canting oxygen cylinders manually, do not take hold of the valves. The valves of stored cylinders shall be closed with safety valves. Gas cylinders with “boots” shall be stored in an upright position in special sockets, cages or other devices preventing their falling. Cylinders without “boots” shall be stored horizontally on frames or racks made from non-combustible materials. The rack height shall not exceed 1.5 m and valves shall face the same direction.

If a gas leak is detected in cylinders, they shall be removed from the special structure to a safe place.

No other substances, materials and equipment may be stored in a place where gas cylinders are stored.

When handling empty gas cylinders, the safety measures applicable to filled cylinders shall be followed.

Gas cylinder storage areas and demonstration welding and cutting works shall be provided with fire extinguishing means. The fire extinguishing means shall be rented from BuildExpo LLC for the entire duration of the event.

The following documents shall be kept at the exhibition stand:

* Certificates of conformity and fire safety certificates for welding and cutting equipment;
* Copy of the order on the appointment of a person responsible for compliance with the fire safety regime and a copy of the certificate of completed fire-technical minimum program;
* Welder’s certificate;
* High-hazard work admission order;
* Inspection certificate for gas cylinders.

**12.4. FIRE ACTION PLAN**

12.4.1. Having detected a fire (ignition) or signs of combustion (smoke, burning smell, temperature rise, etc.), each employee, Developer, Participant of the Events shall:

12.4.1.1. Inform by voice everyone present at a stand, in a premise of detected fire (ignition).

12.4.1.2. Immediately inform CROCUS JSC UPO thereof by phone: 35-01, +7 (495) 727-11-37, +7 (916) 547-03-78 or report to a security officer, hall administrator or any other representative of management in the Crocus Expo IEC pavilions.

In this case, it is necessary to indicate the exact fire origin (number and name of the stand, premise, floor), what is burning, report your name and the phone number used to deliver the message.

12.4.1.3. Take measures to evacuate people from the territory of the exhibition stand (exposition), from the exhibition hall.

12.4.1.4. Start extinguishing the fire using available primary fire extinguishing means.

12.4.2. Managers and officials responsible for ensuring the control over the fire regime at the places where expositions, exhibition stands are used, after they arrive at the place of fire, shall:

12.4.2.1. Resend the message of fire (ignition) origin to the Crocus JSC UPO, report to the shift leader of the Information and Analytical Center of the Security Department of CROCUS JSC (tel.: 55-55, +7 (495) 980-11-11), security unit, Management of the Event and the senior management.

12.4.2.2. If there is a threat to human life, organize immediately rescue of people using available forces and means. Remove all the employees, visitors not involved in fire (ignition) extinguishing from the hazardous area.

12.4.2.3. Organize, simultaneously with fire extinguishing, evacuation and protection of material assets.

12.4.2.4. After the fire crew of the Crocus JSC UPO, the fire crew of Crocus Expo IEC, the fire crew of the fire extinguishing department of Crocus JSC or the fire departments of the territorial bodies of the State Fire Service of the EMERCOM of Russia arrive, report the current situation, design and technological specifics of the stand, premises and other necessary information.

|  |
| --- |
| ANNEX 1: TECHNICAL SPECIFICATIONS OF EXHIBITION AREAS IN THE CROCUS EXPO IEC |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Item | Content | Pavilion 1 | Pavilion 2 | | Pavilion 3 | | | Note |
| Floor 1 | Floor 1 | Floor 2 | Floor 1 | Floor 2 | Floor 4 |
| 1 | Specifications of exhibition halls 1 |  |  |  |  |  |  | 1 – Please, refer to the hall plans for the configuration, dimensions and applicable restrictions. |
| 2. | Highest permissible floor load 2 | 20 t/1 sq. m | 20 t/1 sq. m | 0.75 t/1 sq. m | 2.5 t/1 sq. m | 0.75 t/1 sq. m | 0.75 t/1 sq. m | 2 – For distributed load. The permissible point load is determined on the basis of the number and sizes of supports and the total weight of the exhibit (stand). |
| 3. | Height to roof trusses | Hall 1 – 9.0 m 3 | Hall 5 – 7.95 m | Hall 9 – 7.85 m | Hall 12 – 9.5 m 3 | Hall 16 – 8.5 m | Congress Hall – 6 m | 3 – Please, refer to the hall plan for the height under balconies and walkways. |
| Hall 2 – 9.0 m | Hall 6 – 7.95 m | Hall 10 – 7.85 m | Hall 13 – 9.5 m | Hall 17 – 8.5 m |
| Hall 3 – 9.0 m | Hall 7 – 7.95 m | Hall 11 – 7.85 m | Hall 14 – 9.5 m | Hall 18 – 8.5 m |
| Hall 4 – 9.0 m | Hall 8 – 7.95 m 3 |  | Hall 15 – 9.5 m | Hall 19 – 8.5 m |
| 4. | Highest permissible constructions | Hall 1 – 7.5 m 3 | Hall 5 – 6.95 m | Hall 9 – 6.85 m | Hall 12 – 8.5 m 3 | Hall 16 – 7.5 m | Congress Hall – 5 m 4 | 4 – The construction of stands with a height exceeding one floor is prohibited. |
| Hall 2 – 7.5 m | Hall 6 – 6.95 m | Hall 10 –6.85 m | Hall 13 – 8.5 m | Hall 17 – 7.5 m |
| Hall 3 – 7.5 m | Hall 7 – 6.95 m | Hall 11 – 6.85 m | Hall 14 – 8.5 m | Hall 18 – 7.5 m |
| Hall 4 – 7.5 m | Hall 8 – 6.95 m 3 |  | Hall 15 – 8.5 m | Hall 19 – 7.5 m |
| 5. | Number of freight elevators (refer to the exhibition building plan for the elevator numbers): 5 | n/a | n/a | Hall 9 – 4 | n/a | Hall 16 – 5 | 3 pcs. | 5 – In hall 16, the elevators also deliver cargoes to exhibition level three. |
| Hall 10 – 5 | Hall 17 – 5 |
| Hall 11 – 4 | Hall 18 – 5 |
|  | Hall 19 – 6 |
|  |  |
| 6. | Largest permissible size of transported cargoes: 6 |  |  |  |  |  |  | 6 – Please, refer to the hall plans for the dimensions of the freight elevators. |
| a) Height | – | – | 2,100 mm | – | 2,100 mm | 2,100 mm |
| b) Width | – | – | 2,350 mm | – | 2,350 mm | 2,350 mm |
| c) Length | – | – | 5,650 mm | – | 5,650 mm | 5,650 mm |
| 7. | Heaviest permissible weight of transported cargoes | – | – | 3,200 kg | – | 3,200 kg | 3,200 kg |  |
| 8. | Number of installation gates | Hall 1 – 3 | Hall 5 – 3 | Hall 9 -4 | Hall 12 – 2 | Hall 16 – 5 | 3 |  |
| Hall 2 – 3 | Hall 6 – 3 | Hall 10 – 5 | Hall 13 – 3 | Hall 17 – 5 |
| Hall 3 – 3 | Hall 7 – 5 | Hall 11 - 4 | Hall 14 – 3 | Hall 18 – 5 |
| Hall 4 – 5 | Hall 8 – 5 |  | Hall 15 – 3 | Hall 19 - 6 |
| 9. | Largest permissible dimensions of cargoes transported through the installation gate: 7  a) Height  b) Width | 4.3 (7.5) m  4.0 (4.9) m | 4.3 (7.5) m  4.0 (6.8) m | –  – | 4.3 (7.5) m  4.0 (6.8) m | –  – | –  – | 7 – Please refer to the hall plans for the locations and dimensions of installation gates. |
| 10. | Largest permissible dimensions of cargoes transported through inter-hall folded doors: 8  a) Height  b) Width | 5.8 m  5.0 m | 4.3 m  5.3 m | 5.8 m  5.3 m | 5.8 m  5.3 m | 5.8 m  5.3 m | –  – | 8 – Please refer to the hall plans for the locations and dimensions of the inter-hall folded doors. |
| 11. | Availability of connection via floor hatches 9 |  |  |  |  |  | – | 9 – Please refer to the hall plans for the locations of hatches. |
| 12. | Electricity voltage 220/380 V 10 | yes | yes | yes | yes | yes | up to 40 kW on columns;  up to 60 kW on walls | 10 – Electrical connections are also possible from power panels located on hall columns and walls. |
| 13. | Tap water | yes | yes | yes | yes | yes | n/a |  |
| 14. | Main compressed air | yes | yes | n/a | yes | yes | n/a |  |
| 15. | Number of conference halls (meeting rooms) | 7(4) | 7 (5) | 0 (1) | 0 (0) 11 | 0 (0) 11 | 36 convertible conference halls. The area of ​​each conference hall: 162 sq. m | 11 – 36 convertible conference halls are provided on exhibition level three of the pavilion. |
| 16. | Heaviest permissible loads on floor beams (trusses) when making hanging structures:  a) Per point  b) Per beam (truss) | 90 kg  900 kg | 250 kg  1,600 kg | 250 kg  1,600 kg | 250 kg  1,600 kg | 250 kg  1,600 kg | hanging structures  are prohibited |  |

|  |
| --- |
| ANNEX 2: FINES FOR VIOLATIONS OF THE PRIMARY REQUIREMENTS OF THE MASTER DEVELOPER BUILDEXPO LLC WHEN ARRANGING EXHIBITION EVENTS AT THE CROCUS EXPO IEC |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Violation | Clause of the Primary Requirements of the Master Developer BuildExpo LLC When Arranging Exhibition Events at the Crocus Expo IEC | Fine | Note |
| 1. | Installation work performed on the basis of design and technical documentation not approved under the introduced procedure:  - Installation performed by another company;  - Structure inconsistent with the submitted design and technical documentation;  - Not approved hanging structure | 4.1., 4.2., 4.3., 4.4., 4.5., 4.6. | RUB 60,000 and cancellation of accreditation for up to 1 year. Repeated violation: accreditation can be cancelled permanently | The fine is imposed by a representative  of the Master Developer |
| 2. | Violation of the rules for storing construction materials and structures, particularly during installation and dismantling:  - Blocking the walkways;  - Storing the equipment and personal items at the stands of other Participants | 4.10. | RUB 10,000 and cancellation of accreditation for  up to 1 month | The fine is imposed by a representative  of the Master Developer |
| 3. | Silicate glass is prohibited in installation of the exhibition stand. Special glass such as triplex or organic glass can be used | 4.12. | RUB 25,000 and cancellation of accreditation for  up to 3 months | The fine is imposed by a representative  of the Master Developer |
| 4. | Using a hand-held power tool not provided with a dust extractor or provided with an inoperative dust extractor, using stationary circular saws | 4.14. | RUB 25,000 and cancellation of accreditation for  up to 6 months | The fine is imposed by a representative  of the Master Developer |
| 5. | Using open-flame fire when working, welding and fire work, metal processing by grinding machines (angle grinders) | 4.14. | RUB 25,000 and cancellation of accreditation for  up to 6 months | The fine is imposed by a representative  of the Master Developer |
| 6. | Violation of the Safety Regulations for installation and dismantling works and the requirements for the equipment and tools used | Sections 4 and 10  of the Primary Requirements of the Master Developer BuildExpo LLC When Arranging Exhibition Events at the Crocus Expo IEC | RUB 20,000 and cancellation of accreditation for  up to 3 months | The fine is imposed by a representative  of the Master Developer |
| 7. | Damage to the floor covering in exhibition halls:  - Painting works without covering the floor in an exhibition hall with a protective film, width at least 1 m;  - Leaving the remains of adhesive tape on the floor in a hall after dismantling is completed;  - Performing “dusty work” at the stand;  - Delivering or placing construction material or exhibits on the floor in hall 20 without using protective plywood covering | 4.13., 4.23., 4.26. | RUB 25,000 and cancellation of accreditation for  up to 1 month | The fine is imposed by a representative  of the Master Developer |
| 8. | Violation of the electrotechnical work regulations at the Crocus Expo IEC | Section 10  of the Primary Requirements of the Master Developer BuildExpo LLC When Arranging Exhibition Events at the Crocus Expo IEC | RUB 20,000 and cancellation of accreditation for  up to 3 months | The fine is imposed by a representative  of the Master Developer |
| 9. | Violation of the installation/dismantling work Schedule | 4.9., 4.23. | RUB 20,000 and cancellation of accreditation for  up to 3 months | The fine is imposed by a representative  of the Master Developer  If work is performed on the opening day of the event, fine is issued every 20 minutes until the complete termination of work. |
| 10. | Dismantling exhibition stands by collapsing (overturning and dropping individual elements on the floor from above) | 10.1.5. | RUB 30,000 and cancellation of accreditation for  up to 6 months | The fine is imposed by a representative  of the Master Developer |
| 11. | Absence of a sidewalk sign conforming to the determined form during installation/dismantling works | 4.27. | RUB 10,000 and cancellation of accreditation for  up to 1 month | The fine is imposed by a representative  of the Master Developer |
| 12. | Absence of the individual responsible for work performed at the stand in the process of installation/dismantling | 4.24. | RUB 10,000 and cancellation of accreditation for  up to 1 month | The fine is imposed by a representative  of the Master Developer |
| 13. | Unauthorized connection to the Crocus Expo IEC utility networks | 8.6., 8.7. | RUB 50,000 and cancellation of accreditation for  up to 3 months | The fine is imposed by a representative  of the Master Developer |
| 14. | Using the audiovisual equipment used by the Participants of the Event without a permission | 9.4. | RUB 10,000 and cancellation of accreditation for  up to 1 month | The fine is imposed by a representative  of the Master Developer |
| 15. | Delivering on the territory of exhibition pavilion, installing and using the equipment and materials not specified in the design documentation and not covered by fire safety certificates; using combustible materials not treated with a fire retardant compound for designing exhibition stands (expositions) | Section 12  of the Primary Requirements of the Master Developer BuildExpo LLC When Arranging Exhibition Events at the Crocus Expo IEC | RUB 25,000 | The fine is imposed by the authorized representatives of the Master Developer |
| 16. | Installing and using the electrical equipment while violating the rules for arranging electrical installations, technical operation of electrical installations of consumers; using non-standard (home-made), damaged electrical appliances, electrical fittings; placing fabric, paper and other combustible materials on lighting fixtures; locating the lighting equipment closer than 0.5 m from combustible materials, expositions, decorations | Section 12  of the Primary Requirements of the Master Developer BuildExpo LLC When Arranging Exhibition Events at the Crocus Expo IEC | RUB 25,000 | The fine is imposed by the authorized representatives of the Master Developer |
| 17. | Cluttering mobile wiring closets and approaches to them | 4.10. | RUB 60,000 | The fine is imposed by the authorized representatives of the Master  Developer |
| 18. | Trespassing the construction boundaries specified in the Exposition Layout Plan agreed with the Master Developer (particularly arranging the exposition according to a plan not approved by the Master Developer). No arranged routing of the participants in the walkways of the event, no navigation with the specified escape routes, fire posts.  Trespassing the “red line” | 2.7., 2.11., 12.3.1, 3.2 | RUB 1,000,000 | The fine is imposed by the authorized representatives of the Master  Developer |
| 19. | The working and on-duty personnel having no pass and special overalls with a company logo | 10.1.29, 10.1.32 | RUB 30,000 | The fine is imposed by the authorized representatives of the Master  Developer |
| 20. | Failing to comply with (violating) the requirements for preventive and disinfection measures to counter the spread of the new coronavirus infection (COVID-19) (particularly the requirements for the use of protective masks and gloves in the process of installation/dismantling work). | 10.6 | RUB 20,000 and cancellation of accreditation for  up to 3 months | The fine is imposed by the authorized representatives of the Master  Developer |
| 21. | Absence of certificate permitting to perform the work | 10.1.29  10.2.4 | RUB 20,000 and cancellation of accreditation for  up to 3 months | The fine is imposed by the authorized representatives of the Master  Developer |
| 22. | Violating the rules for installation and operation of frame and tent structures, flagpoles and umbrellas. | 10.7 | RUB 25,000 and cancellation of accreditation for  up to 3 months | The fine is imposed by the authorized representatives of the Master  Developer |

BULLETIN OF TARIFFS FOR SERVICES PROVIDED

WHEN HOLDING EVENTS AT THE CROCUS EXPO IEC

This Bulletin provides the tariffs and the conditions for renting equipment and rendering services to the Organizers and Participants of Exhibition Events held at the International Exhibition Center Crocus Expo (the “Crocus Expo IEC”).

BuildExpo LLC is the Master Developer at the Crocus Expo IEC. The Master Developer constructs standard and exclusive exhibition expositions and prepares documentation for the construction of exclusive exhibition stands by the Independent Developers, rents out additional equipment at its own rates and tariffs. The reference information on the services rendered by BuildExpo LLC is provided in this Bulleting of Tariffs and on the company’s website: [www.buildexpo.ru](http://www.buildexpo.ru).

For the purposes of this Bulletin of Tariffs, the following concepts and terms are used:

“**Service”** means the agreed process of interaction between the Master Developer and the Participant or Organizer in order to create an exposition at the Event in a specific period of time;

“**Tariff**” means the payment rate (payment) for various production and non-production services the Master Developer renders to various Customers. The specified tariffs provide that a service is rendered during the General period of holding the Event, unless otherwise indicated in the note to the tariff;

“**Organizers**” means the persons holding all the rights to the developed concept, theme and name of the Event; prepare the list of Participants and render a range of services to them necessary to participate in the Event;

“**Participants**” means the Exhibitors and other persons recognized as participants of the Event (promoters, distributors of promotional materials, participants of a forum, conference, congress, etc.), and also the Developers they involve;

“**Exhibitors**” means legal entities, individual entrepreneurs or individuals that entered into a contract with the Organizer to participate in the Event in order to demonstrate their exhibits (goods, works, and services);

“**Event Arrangement Contract**” means a contract entered into between BuildExpo LLC acting as the Master Developer at the Crocus Expo IEC, and the Organizer acting as a user of resources and services, as party two (including all the schedules and supplements), for the purpose of organizing and holding the Event.

**Notes:**

• Crocus Expo IEC operating hours for the General period of holding the Event are set from 8 am to 8 pm, unless otherwise provided for by the terms and conditions of the Contract for Event.

• Service orders received later than stipulated by the Event Arrangement Contract are processed depending on technical capabilities. In addition, orders received during the General period for holding the Event are processed with 100% premium to the tariffs specified in this Bulletin of Tariffs.

• Services rendered by BuildExpo LLC can be provided via the efforts of BuildExpo LLC itself or involving enterprises and organizations licensed for the relevant activities (if necessary).

• Risk of accidental loss of or accidental damage to the equipment rented under this Bulletin of Tariffs are paid by the renter of equipment.

**Tariffs for services are provided in the currency of the Russian Federation (Russian rubles), including VAT 20%.**

Value of services (Russian rubles) is indicated in the Contracts.

|  |
| --- |
| 1. SERVICES FOR THE CONSTRUCTION OF EXHIBITION EXPOSITIONS |

**1.1.** PROVIDED TO THE ORGANIZERS OF EVENTS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Type of work/services | Document submission deadline before the start of the General  period for holding the Event | Value, EURO  (including VAT 20%) | Note |
| 1.1. | Cost of a standard stand, 1 sq. m | 35 days or longer | EURO 52,00 | Price list applies  to orders over 1,000 sq. m |
| less than 35 days | 1.5 coefficient |

|  |  |  |  |
| --- | --- | --- | --- |
| Metric area | Content | 2D | 3D |
| 6-11 sq. m | 1. Perimeter walls  2. Carpet covering  3. Fascia (company name,  9 characters)  4. 2 chairs (300)  5. 1 display table (382)  6. 1 wall spotlight (510)  7. 1 socket, 1 kW (505a)  8. Trash can | 1 |  |
| 12-17 sq. m | 1. Perimeter walls  2. Carpet covering  3. Fascia (company name,  9 characters)  4. 2 chairs (300)  5. 1 display table (382)  6. 1 wall spotlight (510)  7. 1 socket, 1 kW (505a)  8. 1 door (240a)  9. 1 wall panel (220), office part  10. Trash can | 222 |  |
| 18-35 sq. m | 1. Perimeter walls  2. Carpet covering  3. Fascia (company name,  9 characters)  4. 4 chairs (300)  5. 2 display tables (382)  6. 2 wall spotlight (510)  7. 2 socket, 1 kW (505a)  8. 1 door (240a)  9. 4 wall panel (220), office part  10. 1 table (310/314)  11. Trash can | Безымянный |  |
| 36-53 sq. m | 1. Perimeter walls  2. Carpet covering  3. Fascia (company name,  9 characters)  4. 6 chairs (300)  5. 3 display tables (382)  6. 4 wall spotlight (510)  7. 3 socket, 1 kW (505a)  8. 1 door (240a)  9. 1 curtain (242)  10. 7 wall panel (220), office part  11. 2 tables (310/314)  12. Trash can | 11 |  |
| 54-71 sq. m | 1. Perimeter walls  2. Carpet covering  3. Fascia (company name,  9 characters)  4. 8 chairs (300)  5. 4 display tables (382)  6. 6 wall spotlight (510)  7. 4 socket, 1 kW (505a)  8. 1 door (240a)  9. 1 curtain (242)  10. 12 wall panel (220), office part  11. 2 tables (310/314)  12. 1 refrigerator with 24/7 socket (350)  13. Trash can | 11111 |  |

At the installed stands, it is prohibited to:

- Perform assembly and dismantling works independently;

- Glue panels independently;

- Decorate stand surfaces with information and promotional products using adhesive tape and other gluing materials;

- Use staplers to attach the materials;

- Drill and cut the stand equipment;

- Use chairs as stepladders.

These violations entail fines and compensation for damage in case of damage to the equipment provided to the Event Organizer for temporary use.

Damage compensation procedure: the Equipment Damage Statement executed by the representatives of the Customer and the Contractor is used as the basis for billing the violation. Value of damage is three times that of the damaged equipment.

**1.2.** DEVELOPMENT SERVICES PROVIDED TO THE PARTICIPANTS OF THE EVENTS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Type of work/services | Document submission deadline before the start of the General period  for holding the Event | Value, EURO  (including VAT 20%) | Note |
| 1.2. | Cost of a standard stand, 1 sq. m | 35 days or longer | negotiated | Sales department  Tel.: +7 (495) 223-42-08  E-mail: [sales@buildexpo.ru](mailto:sales@buildexpo.ru) |
| shorter than 35 days | 1.5 coefficient |

**1.3.** WARDROBE CONSTRUCTION SERVICES

|  |  |  |
| --- | --- | --- |
| 10.jpg | 30.jpg | |
|  | | |
| WARDROBE EQUIPMENT | | |
| Perimeter walls | | V |
| Service window with counter | | V |
| Hinged door entrance | | V |
| Wardrobe racks for the estimated number of places, with hooks | | V |
| Set of tags | | V |
| Fascia inscription | | V |
| Mirror | | V |
| Trash can | | V |
| Staff chair | | V |
| Standard wardrobe value (including VAT 20%):  • 120-399 places, per sq. m - from EURO 6.00;  • 400 and more places, per sq. m - EURO 35.00. | | |

**1.4.** IMPROVED STANDARD CONSTRUCTION SERVICES

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 1  The total height of the stand structures is 5 m; wall height is 2.5 m; structural concept - Mero R8 | | | |
| standart_01.jpg | | | |
| SET OF EQUIPMENT | 9-14 sq. m | 15-18 sq. m | 19-24 sq. m |
| Carpet covering | V | V | V |
| Perimeter walls | V | V | V |
| Pylons at the stand corners (H = 5 m) | V | V | V |
| Banner with print on the open stand sides  (H = 2 m, mounting on pockets) | V | V | V |
| Fascia panel (2 m) with glued material and inscription, on the open sides  of the stand | V | V | V |
| Utility premise (panel, sliding door), 1 sq. m | – | V | V |
| Round table (code 314) | 1 | 1 | 2 |
| Conference chair (code 303) | 4 | 5 | 6 |
| Archive cabinet (H = 0.8 m) covered with Oracal 641 film (front, sides), code 320 | 1 | 1 | 2 |
| Wall hanger (code 331) | – | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 |
| Halogen floodlight on a pole, 150 W (code 516) | 2 | 3 | 4 |
| Wall spotlight, 75 W (code 510)/LED analog | 4 | 6 | 8 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the pylon glued material (according to the Oracal 641 layout);

- Color of the fascia panel glued material (according to the Oracal 641 layout);

- Text and color of fascia inscription (up to 15 characters, color according to the Oracal 641 layout);

- Banner model (vector or TIFF format; 300 dpi or higher resolution; size as requested).

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 2  The total height of the stand structures is 5 m; wall height is 2.5 m; structural concept - Mero R8 | | | |
| standart_02.jpg | | | |
| SET OF EQUIPMENT | 9-14 sq. m | 15-18 sq. m | 19-24 sq. m |
| Carpet covering | V | V | V |
| Perimeter walls | V | V | V |
| Pylons at the stand corners (H = 5 m) | V | V | V |
| Banner with print on the open stand sides  (H = 2 m, mounting on pockets) | V | V | V |
| Insertable fascia panel with glued material and inscription, on the open sides of the stand | V | V | V |
| Utility premise (panel, sliding door), 1 sq. m | – | V | V |
| Round table (code 314) | 1 | 1 | 2 |
| Conference chair (code 303) | 4 | 5 | 6 |
| Archive cabinet (H = 0.8 m) covered with Oracal 641 film (front, sides), code 320 | 1 | 1 | 2 |
| Wall hanger (code 331) | – | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 |
| Halogen floodlight on a pole, 150 W (code 516) | 2 | 3 | 4 |
| Wall spotlight, 75 W (code 510)/LED analog | 4 | 6 | 8 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the pylon glued material (according to the Oracal 641 layout);

- Color of the fascia panel glued material (according to the Oracal 641 layout);

- Text and color of fascia inscription (up to 15 characters, color according to the Oracal 641 layout);

- Banner model (vector or TIFF format; 300 dpi or higher resolution; size as requested).

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 3  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | |
| standart_03.jpg | | | |
| SET OF EQUIPMENT | 9-14 sq. m | 15-18 sq. m | 19-24 sq. m |
| Carpet covering | V | V | V |
| Perimeter walls | V | V | V |
| Pylons along the stand front (H = 4.5 m) | V | V | V |
| Polycarbonate/PVC with printing (H = 1 m) on the back side of the stand | V | V | V |
| Fascia panel (2 m) with glued material and inscription, on the open sides  of the stand | V | V | V |
| Utility premise (panel, sliding door), 1 sq. m | – | V | V |
| Round table (code 314) | 1 | 1 | 2 |
| Conference chair (code 303) | 4 | 5 | 6 |
| Archive cabinet (H = 0.8 m) covered with Oracal 641 film (front, sides),  code 320 | 1 | 1 | 2 |
| Floor hanger (code 332) | – | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 |
| Halogen floodlight on a pole, 150 W (code 516) | 2 | 3 | 4 |
| Wall spotlight, 75 W (code 510)/LED analog | 4 | 6 | 8 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the pylon glued material (according to the Oracal 641 layout);

- Color of the fascia panel glued material (according to the Oracal 641 layout);

- Text and color of fascia inscription (up to 15 characters, color according to the Oracal 641 layout);

- Model for polycarbonate/PVC (vector or TIFF format; 300 dpi or higher resolution; size as requested).

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 4  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | |
| standart_04.jpg | | | |
| SET OF EQUIPMENT | 9-14 sq. m | 15-18 sq. m | 19-24 sq. m |
| Carpet covering | V | V | V |
| Perimeter walls | V | V | V |
| Structure made from Mero R8 + (H = 5 m) on the open sides of the stand | V | V | V |
| Panel with printing (H = 1 m) on the open sides of the stand | V | V | V |
| Fascia panel (2 m) with glued material and inscription, on the open sides  of the stand | V | V | V |
| Utility premise (panel, sliding door), 1 sq. m | – | V | V |
| Round table (code 314) | 1 | 1 | 2 |
| Conference chair (code 303) | 4 | 5 | 6 |
| Archive cabinet (H = 0.8 m) covered with Oracal 641 film (front, sides),  code 320 | 1 | 1 | 2 |
| Floor hanger (code 332) | – | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 |
| Halogen floodlight on a pole, 150 W (code 516) | 2 | 3 | 4 |
| Wall spotlight, 75 W (code 510)/LED analog | 4 | 6 | 8 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the fascia panel glued material (according to the Oracal 641 layout);

- Text and color of fascia inscription (up to 15 characters, color according to the Oracal 641 layout);

- Panel model (vector or TIFF format; 300 dpi or higher resolution, size as requested).

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 5  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛУЧШЕННЫЙ СТАНДАРТ №5.jpg | | | |
| SET OF EQUIPMENT | 9-14 sq. m | 15-18 sq. m | 19-24 sq. m |
| Carpet covering | V | V | V |
| Perimeter walls | V | V | V |
| Structure made from Mero R8 + (H = 5 m) on the open sides of the stand | V | V | V |
| Banner mesh with printing (3.3x0.9 m) on the open sides of the stand | V | V | V |
| Utility premise (panel, sliding door), 1 sq. m | – | V | V |
| Round table (code 314) | 1 | 1 | 2 |
| Conference chair (code 303) | 4 | 5 | 6 |
| Archive cabinet (H = 0.8 m) covered with Oracal 641 film (front, sides),  code 320 | 1 | 1 | 2 |
| Floor hanger (code 332) | – | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 |
| Halogen floodlight on a pole, 150 W (code 516) | 2 | 3 | 4 |
| Wall spotlight, 75 W (code 510)/LED analog | 4 | 6 | 8 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of glued material on the archive cabinet (according to the Oracal 641 layout);

- Banner mesh model (vector or TIFF format; 300 dpi or higher resolution, 3,300x900 mm size)

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 6  The total height of the stand structures is 5 m; wall height is 2.5 m; structural concept - Mero R8 | | | |
| standart_06.jpg | | | |
| SET OF EQUIPMENT | 9-14 sq. m | 15-18 sq. m | 19-24 sq. m |
| Carpet covering | V | V | V |
| Perimeter walls | V | V | V |
| Pylon (H = 4.1 m) with a radial structure at each corner of the stand | V | V | V |
| Fascia panel (2 m) with an inscription, on the open sides of the stand | V | V | V |
| Utility premise (panel, sliding door), 1 sq. m | – | V | V |
| Round table (code 314) | 1 | 1 | 2 |
| Conference chair (code 303) | 4 | 5 | 6 |
| Archive cabinet (H = 0.8 m), code 320 | 1 | 1 | 2 |
| Wall hanger (code 331) | – | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 |
| Halogen floodlight on a pole, 150 W (code 516) | 2 | 3 | 4 |
| Wall spotlight, 75 W (code 510)/LED analog | 4 | 6 | 8 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the pylon glued material (according to the Oracal 641 layout);

- Text and color of fascia inscription (up to 15 characters, color according to the Oracal 641 layout);

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 7  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | |
| standart_07.jpg | | | |
| SET OF EQUIPMENT | 9-14 sq. m | 15-18 sq. m | 19-24 sq. m |
| Carpet covering | V | V | V |
| Perimeter walls | V | V | V |
| Structure made from Mero R8 PLUS (H = 3.5 m) on the open sides of the stand | V | V | V |
| Banner with printing (H = 1 m) on the open sides of the stand  (mounting on eyelets) | V | V | V |
| Utility premise (panel, sliding door), 1 sq. m | – | V | V |
| “Stripe” glued material (H <1 m) along the inner perimeter | V | V | V |
| Round table (code 314) | 1 | 1 | 2 |
| Conference chair (code 303) | 4 | 5 | 6 |
| Archive cabinet (H = 0.8 m), code 320 | 1 | 1 | 2 |
| Wall hanger (code 331) | – | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 |
| Halogen floodlight on a pole, 150 W (code 516) | 2 | 3 | 4 |
| Wall spotlight, 75 W (code 510)/LED analog | 4 | 6 | 8 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of “Stripe” glued material (according to the Oracal 641 layout);

- Banner model (vector or TIFF format; 300 dpi or higher resolution; size as requested).

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 8  The total height of the stand structures is 4 m; wall height is 3 m; structural concept is Advantec | | | |
| C:\Users\o_vurushich\Desktop\УЛУЧШЕНЫЙ СТАНДАРТ\Улучшеный стандарт № 8.jpg | | | |
| SET OF EQUIPMENT | 9-14 sq. m | 15-18 sq. m | 19-24 sq. m |
| Carpet covering | V | V | V |
| Perimeter walls | V | V | V |
| Pylon (H = 4 m) along the front of the stand with diagonal glued material | V | V | V |
| Fascia panel with an inscription and glued with the Oracal film, on the open sides of the stand | V | V | V |
| Utility premise (panel, sliding door), 1 sq. m | – | V | V |
| Round table (code 314) | 1 | 1 | 2 |
| Conference chair (code 303) | 4 | 5 | 6 |
| Archive cabinet (H = 0.8 m), code 320 | 1 | 1 | 2 |
| Floor hanger (code 332) | – | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 |
| Halogen floodlight on a pole, 150 W (code 516) | 2 | 3 | 4 |
| Wall spotlight, 75 W (code 510)/LED analog | 4 | 6 | 8 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the pylon glued material (according to the Oracal 641 layout);

- Text and color of fascia inscription (up to 15 characters, color according to the Oracal 641 layout);

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 9  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | | | | |
| C:\Users\o_vurushich\Desktop\УЛУЧШЕНЫЙ СТАНДАРТ\Улучшеный стандарт № 9.jpg | C:\Users\o_vurushich\Desktop\УЛУЧШЕНЫЙ СТАНДАРТ\Улучшеный стандарт № 9(2).jpg | | | | | |
| SET OF EQUIPMENT | | 9-12 sq. m | 13-24 sq. m | 25-36 sq. m | 37-48 sq. m | 49-60 sq. m |
| Carpet covering | | V | V | V | V | V |
| Perimeter walls | | V | V | V | V | V |
| Decorative element on the facade (Mero R8 +)  with a panel covered with Oracal film and an inscription | | V | V | V | V | V |
| Round table (code 314) | | 1 | 2 | 3 | 4 | 5 |
| Conference chair (code 303) | | 3 | 6 | 9 | 12 | 15 |
| Wall spotlight, 75 W (code 510)/LED analog | | 3 | 6 | 9 | 12 | 15 |
| Triple socket 220V, up to 1 kW (code 505a) | | 1 | 2 | 3 | 4 | 5 |
| Console hanger (code 331) | | 1 | 1 | 2 | 2 | 3 |
| Trash can (code 377) | | 1 | 2 | 2 | 3 | 3 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of glued material on the decorative element (according to the Oracal 641 layout);

- Text of the inscription on the decorative element (color according to the Oracal 641 layout).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 10  The total height of the stand structures is 4 m; wall height is 3 m; structural concept is Advantec | | | | | |
| standart_10.jpg | | | | | |
| SET OF EQUIPMENT | 9-12 sq. m | 13-24 sq. m | 25-36 sq. m | 37-48 sq. m | 49-60 sq. m |
| Carpet covering | V | V | V | V | V |
| Perimeter walls | V | V | V | V | V |
| Decorative element on the facade | V | V | V | V | V |
| Fascia panel on the open sides of the stand | V | V | V | V | V |
| Round table (code 314) | 1 | 2 | 3 | 4 | 5 |
| Conference chair (code 303) | 3 | 6 | 9 | 12 | 15 |
| Wall spotlight, 75 W (code 510)/LED analog | 3 | 6 | 9 | 12 | 15 |
| Triple socket 220V, up to 1 kW (code 505a) | 1 | 2 | 3 | 4 | 5 |
| Trash can (code 377) | 1 | 2 | 2 | 3 | 3 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of glued material on the decorative element (according to the Oracal 641 layout);

- Text and color of the fascia inscription (color according to the Oracal 641 layout).

• Option No. 10.1. – with the Oracal glued material on the front panels and fascia panels.

• Option No. 10.2. – with the Oracal glued material on the walls, front panels and fascia panels.

• Option No. 10.3. – with the Oracal glued material on the front panels and fascia panels + full-color printing on walls.

The value is determined according to the selected option.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 11  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛУЧШЕННЫЙ СТАНДАРТ №11.jpg | | | | | |
| SET OF EQUIPMENT | 9-12 sq. m | 13-24 sq. m | 25-36 sq. m | 37-48 sq. m | 49-60 sq. m |
| Carpet covering | V | V | V | V | V |
| Perimeter walls | V | V | V | V | V |
| Frontal structure (Mero R8 +, H = 5 m), with a banner mesh (H = 1.9 m) | V | V | V | V | V |
| Insertable fascia panel with glued material and inscription, on the open sides of the stand | 2 | 2 | 2 | 4 | 4 |
| Utility premise with a sliding door, 1 sq. m | 1 | 2 | 2 | 3 | 4 |
| Information desk with a color logo (1x1 m), code 318 | 1 | 1 | 1 | 2 | 2 |
| Bar chair (code 306) | 1 | 1 | 1 | 2 | 2 |
| Round table (code 314) | 1 | 1 | 2 | 2 | 3 |
| Conference chair (code 303) | 3 | 4 | 6 | 8 | 12 |
| Metal halide floodlight, 150 W (code 514)/LED analog | 3 | 4 | 5 | 6 | 8 |
| 220V socket, up to 1 kW (code 505a) | 1 | 2 | 3 | 4 | 5 |
| Console hanger (code 331) | 1 | 1 | 2 | 2 | 3 |
| Trash can (code 377) | 1 | 2 | 2 | 3 | 3 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Logo (vector format);

- Banner mesh model (vector or TIFF format; 300 dpi or higher resolution; size as requested);

- Text and color of the fascia inscription (color according to the Oracal 641 layout).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 12  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛ.СТ. №12.jpg | | | | | |
| SET OF EQUIPMENT | 9-12 sq. m | 13-24 sq. m | 25-36 sq. m | 37-48 sq. m | 49-60 sq. m |
| Carpet covering | V | V | V | V | V |
| Perimeter walls | V | V | V | V | V |
| Frontal structure (Mero R8 +, H = 3.35 m) | V | V | V | V | V |
| Insertable fascia panel (polycarbonate, H = 0.3 m or PVC)  with an inscription on the open sides of the stand | 2 | 2 | 2 | 4 | 4 |
| Insertable fascia panel (polycarbonate, H = 0.3 m or PVC)  with the Oracal glued material and color logo per  3 rm, on the open sides of the stand | 1 | 2 | 2 | 3 | 4 |
| Information desk (0.5x1 m, H = 1 m), code 318/319 | 1 | 1 | 1 | 2 | 2 |
| Round table (code 314) | 1 | 1 | 2 | 2 | 3 |
| Conference chair (code 303) | 3 | 4 | 6 | 8 | 12 |
| Wall spotlight, 75 W (code 510)/LED analog or halogen spotlight on a pole, 150 W (code 516) | 3 | 5 | 6 | 7 | 8 |
| Triple socket 220V, up to 1 kW (code 505a) | 1 | 1 | 1 | 2 | 2 |
| Trash can (code 377) | 1 | 1 | 1 | 2 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Logo (vector format);

- Text and color of the fascia inscription (color according to the Oracal 641 layout).

- Color of the fascia panel glued material (according to the Oracal 641 layout);

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 13  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛ.СТ. №13-001.jpg | C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛ.СТ. №13-002.jpg | | | | |
| SET OF EQUIPMENT | 9-12 sq. m | 13-24 sq. m | 25-36 sq. m | 37-48 sq. m | 49-60 sq. m |
| Carpet covering | V | V | V | V | V |
| Perimeter walls | V | V | V | V | V |
| Frontal structure (Mero R8 +, H = 3.35 m) | V | V | V | V | V |
| Fascia panel (H = 1 m, “milky” plexiglass  (6 mm)) on the open sides of the stand | V | V | V | V | V |
| Information desk (0.5x1 m, H = 1 m),  code 318/319 | 1 | 1 | 1 | 2 | 2 |
| Round table (code 314) | 1 | 1 | 2 | 2 | 3 |
| Conference chair (code 303) | 3 | 4 | 6 | 8 | 12 |
| Wall spotlight, 75 W (code 510)/LED analog or halogen spotlight on a pole, 150 W (code 516) | 3 | 5 | 6 | 7 | 8 |
| Triple socket 220V, up to 1 kW (code 505a) | 1 | 1 | 1 | 2 | 2 |
| Trash can (code 377) | 1 | 1 | 1 | 2 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Text and color of the fascia inscription (color according to the Oracal 641 layout).

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 14  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛУЧШЕННЫЙ СТАНДАРТ №14 (1).jpg | C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛУЧШЕННЫЙ СТАНДАРТ №14 (2).jpg | | | | | |
| SET OF EQUIPMENT | | 9-12 sq. m | 13-24 sq. m | 25-36 sq. m | 37-48 sq. m | 49-60 sq. m |
| Carpet covering | | V | V | V | V | V |
| Perimeter walls | | V | V | V | V | V |
| Front and ceiling structures  (Mero R8+, H = 3.5 m) | | V | V | V | V | V |
| Horizontal banner mesh with printing  (width 900 mm) | | 2 | 2 | 2 | 2 | 2 |
| Vertical banner mesh with printing (3.3x0.9 m) on the open sides of the stand | | V | V | V | V | V |
| Information desk (Mero R8 +, 500x1,000 mm,  H = 1.1m) with the Oracal glued material (code 818) | | 1 | 1 | 1 | 2 | 2 |
| Round table (code 314) | | 1 | 1 | 2 | 2 | 3 |
| Conference chair (code 303) | | 3 | 4 | 6 | 8 | 12 |
| Wall spotlight, 75 W (code 510)/LED analog or halogen spotlight on a pole, 150 W (code 516) | | 3 | 5 | 6 | 7 | 8 |
| Triple socket 220V, up to 1 kW (code 505a) | | 1 | 1 | 1 | 2 | 2 |
| Trash can (code 377) | | 1 | 1 | 1 | 2 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Vertical banner grid model (vector or TIFF format; 300 dpi or higher resolution; 3,300x900 mm size);

- Horizontal banner mesh models (vector or TIFF format; 300 dpi or higher resolution; size as requested);

- Color of glued material on the information desk (according to the Oracal 641 layout).

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 15  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\_15_UL_STANDART_1.jpg | C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\_15_UL_STANDART_2.jpg | | | | | |
| SET OF EQUIPMENT | | 9-12 sq. m | 13-24 sq. m | 25-36 sq. m | 37-48 sq. m | 49-60 sq. m |
| Carpet covering | | V | V | V | V | V |
| Perimeter walls (white laminated chipboard lining) | | V | V | V | V | V |
| Stand structure (Mero R8 +, H = 4 m) | | V | V | V | V | V |
| External column paneling (laminated chipboard wenge) | | V | V | V | V | V |
| Fascia panel (laminated chipboard wenge) on the open  sides of the stand | | V | V | V | V | V |
| Information desk (code 318) | | 1 | 1 | 1 | 2 | 2 |
| Round table (code 314) | | 1 | 1 | 2 | 2 | 3 |
| Conference chair (code 303) | | 3 | 4 | 6 | 8 | 12 |
| Wall spotlight, 75 W (code 510)/LED analog or halogen spotlight on a pole, 150 W (code 516) (For walls only) | | 3 | 5 | 6 | 7 | 8 |
| Triple socket 220V, up to 1 kW (code 505a) | | 1 | 1 | 1 | 2 | 2 |
| Trash can (code 377) | | 1 | 1 | 1 | 2 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Text and color of the fascia inscription (color according to the Oracal 641 layout).

- Horizontal banner mesh models (vector or TIFF format; 300 dpi or higher resolution; size as requested);

- Color of glued material on the information desk (according to the Oracal 641 layout).

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 16  The total height of the stand structures is 3.6 m; wall height is 2.5 m; structural concept: Mero R8, Mero R8+ | | | | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛ.СТ. №16-02.jpg | C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛ.СТ. №16-01.jpg | | | | | |
| SET OF EQUIPMENT | | 9-12 sq. m | 13-24 sq. m | 25-36 sq. m | 37-48 sq. m | 49-60 sq. m |
| Carpet covering | | V | V | V | V | V |
| Perimeter walls | | V | V | V | V | V |
| Buildup (H = 1.1 m) with a panel (0.35x1 m) with  glued material, on the closed sides of the stand | | V | V | V | V | V |
| Insertable fascia panel (H = 0.35 m) as part of  the extensible structure (H = 1.1 m) on the open sides of the stand | | V | V | V | V | V |
| • Option No. 16.1:side element: a rack  (R = 0.5 m, 3 shelves) | | 2 | 2 | 2 | 2 | 2 |
| • Option No. 16.2: side element: pylon  (panel 2.5xR = 0.5 m) with the Oracal glued material | | 2 | 2 | 2 | 2 | 2 |
| • Option No. 16.3: side element: showcase  (R = 0.5 m, glass (H = 2.5 m)) backlit | | 2 | 2 | 2 | 2 | 2 |
| • Option No. 16.2: side element: pylon  (R = 0.5 m, “milky” plexiglass) backlit | | 2 | 2 | 2 | 2 | 2 |
| Information desk (R = 500xR = 1,000 mm),  code 709 | | 1 | 1 | 1 | 2 | 2 |
| Round table (code 314) | | 1 | 1 | 2 | 2 | 3 |
| Conference chair (code 303) | | 3 | 4 | 6 | 8 | 12 |
| Wall spotlight, 75 W (code 510)/LED analog or halogen spotlight on a pole, 150 W (code 516) | | 3 | 5 | 6 | 7 | 8 |
| Triple socket 220V, up to 1 kW (code 505a) | | 1 | 1 | 1 | 2 | 2 |
| Trash can (code 377) | | 1 | 1 | 1 | 2 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Text and color of the fascia inscription (color according to the Oracal 641 layout).

- Glued material color in the buildup (according to the Oracal 641 layout).

• Option No. 16.1. - Color of the pylon glued material (according to the Oracal 641 layout);

The value is determined according to the selected option.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 17  The total height of the stand structures is 5 m; wall height is 2.5 m; structural concept - Mero R8 | | | | | | |
| C:\Users\o_vurushich\Desktop\УЛУЧШЕНЫЙ СТАНДАРТ\Улучшеный стандарт № 17.jpg | C:\Users\o_vurushich\Desktop\УЛУЧШЕНЫЙ СТАНДАРТ\Улучшеный стандарт № 17(2).jpg | | | | | |
| SET OF EQUIPMENT | | 9-12 sq. m | 13-24 sq. m | 25-36 sq. m | 37-48 sq. m | 49-60 sq. m |
| Carpet covering | | V | V | V | V | V |
| Perimeter walls | | V | V | V | V | V |
| Stand construction (H = 4.1 m) | | V | V | V | V | V |
| Decorative radial element (glued material: lower part (H = 2.5 m) - full; upper part (H = 1.6 m) - 0.5 m stripe) at the corners of the stand on the open sides | | V | V | V | V | V |
| Fascia panel with a decorative element (ellipse (0.6x1.5 m), glued material Oracal) on the open sides of the stand | | V | V | V | V | V |
| Information desk (R = 500xR = 1,000 mm), code 709 | | 1 | 1 | 1 | 2 | 2 |
| Round table (code 314) | | 1 | 1 | 2 | 2 | 3 |
| Conference chair (code 303) | | 3 | 4 | 6 | 8 | 12 |
| Wall spotlight, 75 W (code 510)/LED analog or halogen spotlight on a pole, 150 W (code 516) | | 3 | 5 | 6 | 7 | 8 |
| Triple socket 220V, up to 1 kW (code 505a) | | 1 | 1 | 1 | 2 | 2 |
| Trash can (code 377) | | 1 | 1 | 1 | 2 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Text and color of the fascia inscription (color according to the Oracal 641 layout).

- Colors of the glued material on the decorative radial element (according to the Oracal 641 layout);

- Colors of the decorative element glued material on the fascia panel (according to the Oracal 641 layout).

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 18  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 +  Available only in versions 3 sq. m and 5 sq. m | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\18.jpg | C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\18..jpg | | |
| SET OF EQUIPMENT | | 3 m | 5 m2 |
| Carpet covering | | V | V |
| Perimeter walls | | V | V |
| Frontal structure (Mero R8 +, H = 3.35 m) | | V | V |
| Fascia panel (H = 1 m, “milky” plexiglass (6 mm)), on the open sides of the stand | | V | V |
| Wall panel (2.5x1 m), code 220 | | – | V |
| Information desk (0.5x1 m, H = 1 m), with a narrow top shelf (code 319) | | 1 | 1 |
| Bar chair (code 306) | | 1 | 1 |
| Round table (code 314) | | – | 1 |
| Conference chair (code 303) | | – | 1 |
| Floor hanger (code 332) | | 1 | 1 |
| Wall spotlight, 75 W (code 510)/LED analog | | 1 | 1 |
| Triple socket 220V, up to 1 kW (code 505a) | | 1 | 1 |
| Trash can (code 377) | | 1 | 1 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Text and color of the fascia inscription (color according to the Oracal 641 layout).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 19  The total height of the stand structures is 5 m; wall height is 2.5 m; structural concept - Mero R8 | | | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛУЧШЕННЫЙ СТАНДАРТ №19 А.jpg | C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛУЧШЕННЫЙ СТАНДАРТ №19 Б.jpg | | | | |
| SET OF EQUIPMENT | 9-12 sq. m | 13-24 sq. m | 25-36 sq. m | 37-48 sq. m | 49-60 sq. m |
| Carpet covering | V | V | V | V | V |
| Perimeter walls (H = 3.6 m) | V | V | V | V | V |
| Light column (3.6x1x0.25 m, filling is “milky” plexiglass) with internal illumination and a logo (0.4x1 m), at the corners of the stand on the open sides | V | V | V | V | V |
| Banner (H = 3.6 m) on the walls (installation is performed on inserts) | V | V | V | V | V |
| Utility premise with a sliding door, 1 sq. m | V | V | V | V | V |
| Information desk (R = 0.5xR = 1 m, H = 1.1 m),  with an overlay top and colored logo  (1x1 m), code 709 | 1 | 1 | 1 | 2 | 2 |
| Bar chair (code 306) | 1 | 1 | 1 | 2 | 2 |
| Round table (code 314) | 1 | 1 | 2 | 2 | 3 |
| Conference chair (code 303) | 3 | 4 | 6 | 8 | 12 |
| Halogen floodlight on a pole, 150 W (code 516) | 3 | 5 | 6 | 7 | 8 |
| 220V socket, up to 1 kW (code 505a) | 1 | 2 | 3 | 4 | 5 |
| Console hanger (code 331) | 1 | 1 | 2 | 2 | 3 |
| Trash can (code 377) | 1 | 2 | 2 | 3 | 3 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Banner model (vector or TIFF format; 300 dpi or higher resolution; size as requested).

- Logos on light columns and an information desk (vector format).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 20  The total height of the stand structures is 5 m; wall height is 2.5 m; structural concept - Mero R8 | | | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛ.СТ. №20.jpg | | | | | |
| SET OF EQUIPMENT | 9-12 sq. m | 13-18 sq. m | 19-25 sq. m | 26-36 sq. m | 37-50 sq. m |
| Carpet covering | V | V | V | V | V |
| Perimeter walls | V | V | V | V | V |
| Buildup (H = 1.1 m): insertable fascia panel (lower H = 0.35 m; upper H = 0.55 m); two one-color logos (0.4x1 m) above the walls along the closed sides of the stand | V | V | V | V | V |
| Light column (3.6x1x0.25 m, filling is “milky” plexiglass) with internal illumination, at the corners of the stand on the open sides | V | V | V | V | V |
| “Stripe” glued material along the inner perimeter of the stand  (H <1 m) | V | V | V | V | V |
| Utility premise with a sliding door, 1 sq. m | 1 | 2 | 2 | 3 | 4 |
| Information desk (R = 0.5xR = 1 m, H = 1.1 m), code 709 | 1 | 1 | 1 | 1 | 1 |
| Bar chair (code 306) | 1 | 1 | 1 | 1 | 1 |
| Round table (code 314) | 1 | 1 | 1 | 2 | 2 |
| Chair (code 300) | 3 | 4 | 5 | 7 | 8 |
| Halogen floodlight on a pole, 150 W (code 516) | 4 | 4 | 4 | 6 | 6 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 1 | 2 | 2 |
| Console hanger (code 331) | 1 | 1 | 1 | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 | 1 | 1 |
| Company name (up to 15 characters) | 1 | 1 | 1 | 1 | 1 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Text and color of the company name inscription (color according to the Oracal 641 layout);

- Logos for insertable fascia panels (vector format).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 21  The total height of the stand structures is 3.6 m; wall height is 2.5 m; structural concept: Mero R8 | | | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\21.jpg | | | | | |
| SET OF EQUIPMENT | 9-12 sq. m | 13-18 sq. m | 19-25 sq. m | 26-36 sq. m | 37-50 sq. m |
| Carpet covering | V | V | V | V | V |
| Perimeter walls | V | V | V | V | V |
| Colored plexiglass insert (H = 1 m, color: red, green, blue, yellow) | V | V | V | V | V |
| Insertable fascia panel (H = 0.35 m) with glued material Oracal | V | V | V | V | V |
| “Stripe” glued material along the inner perimeter of the stand (H <1 m) | V | V | V | V | V |
| Utility premise with a sliding door, 1 sq. m | 1 | 2 | 2 | 3 | 4 |
| Showcase (0.5x0.5x2.5 m) + column above the showcase  (H = 2.5 m), code 398а | 2 | 2 | 2 | 3 | 4 |
| Information desk (R = 0.5xR = 1 m, H = 1.1 m),  code 709 | 1 | 1 | 1 | 1 | 1 |
| Bar chair (code 306) | 1 | 1 | 1 | 1 | 1 |
| Round table (code 314) | 1 | 1 | 1 | 2 | 2 |
| Chair (code 300) | 3 | 4 | 5 | 7 | 8 |
| Halogen floodlight on a pole, 150 W (code 516) | 4 | 4 | 4 | 6 | 6 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 1 | 2 | 2 |
| Console hanger (code 331) | 1 | 1 | 1 | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 | 1 | 1 |
| Logo 0.3х1 m one-color | 2 | 2 | 3 | 3 | 3 |
| Company name (up to 15 characters) | 1 | 1 | 1 | 1 | 1 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the fascia panel glued material (according to the Oracal 641 layout);

- Text and color of the company name inscription (color according to the Oracal 641 layout);

- Logos (vector format);

- Plexiglass color (specified colors or according to the Moden Glas layout).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 22  The total height of the stand structures is 4 m; wall height is 3 m; structural concept is Advantec | | | | | |
| standart_22.jpg | | | | | |
| SET OF EQUIPMENT | 9-12 sq. m | 13-18 sq. m | 19-25 sq. m | 26-36 sq. m | 37-50 sq. m |
| Carpet covering | V | V | V | V | V |
| Perimeter walls | V | V | V | V | V |
| Column (0.5x0.5x4 m) along the front of the stand with glued material Oracal | 2 | 2 | 2 | 3 | 3 |
| Fascia panel (H = 0.3 m) with glued material Oracal  along the open sides of the stand | V | V | V | V | V |
| Utility premise with a sliding door, 1 sq. m | 1 | 1 | 1 | 2 | 4 |
| Information desk (0.5x1x1.1 m), code 318 | 1 | 1 | 1 | 1 | 1 |
| Bar chair (code 306) | 1 | 1 | 1 | 2 | 2 |
| Round table (code 314) | 1 | 1 | 1 | 2 | 2 |
| Chair (code 300) | 3 | 4 | 5 | 6 | 7 |
| Halogen floodlight on a pole, 150 W (code 516) | 2 | 3 | 4 | 5 | 6 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 | 2 | 3 |
| Floor hanger (code 332) | – | – | 1 | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 | 1 | 1 |
| Logo (0.3x0.3 m) one-color on a column | 4 | 4 | 4 | 6 | 6 |
| Logo (0.4x0.8 m) one-color on the information desk | 1 | 1 | 1 | 2 | 2 |
| Company name (up to 15 characters) | 1 | 2 | 2 | 3 | 3 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the fascia panel glued material (according to the Oracal 641 layout);

- Text and color of the company name inscription (color according to the Oracal 641 layout);

- Logos (vector format);

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 23  The total height of the stand structures is 5 m; wall height is 2.5 m; structural concept - Mero R8  Available only in the corner, peninsular and island version | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\23.jpgC:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\23..jpg | | | |
| SET OF EQUIPMENT | 9-12 sq. m | 13-18 sq. m | 19-24 sq. m |
| Carpet covering | V | V | V |
| Perimeter walls | V | V | V |
| Light column H = 3.6 m at the open corners of the stand | V | V | V |
| Pylon (H = 3.6 m) with glued material Oracal at the corners of the stand on the open sides | V | V | V |
| Hanging fascia panel with glued material Oracal 641 on the open sides of the stand | V | V | V |
| Hanging fascia panel 0.8x1.3 m on the open sides of the stand | V | V | V |
| Round table (code 314) | 1 | 1 | 2 |
| Conference chair (code 303) | 4 | 4 | 6 |
| Information desk (0.5x1x1.1 m), code 318 | 1 | 1 | 2 |
| Floor hanger (code 332) | 1 | 1 | 1 |
| Trash can (code 377) | 1 | 1 | 1 |
| Halogen floodlight on a pole, 150 W (code 516) | 2 | 3 | 4 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the pylon glued material (according to the Oracal 641 layout);

- Color of the fascia panel glued material (according to the Oracal 641 layout);

- Text and color of fascia inscription (up to 15 characters, color according to the Oracal 641 layout);

|  |  |  |  |
| --- | --- | --- | --- |
| IMPROVED STANDARD No. 24  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\_24_UL_STANDART_3.jpg | | | |
| SET OF EQUIPMENT | 9-12 sq. m | 13-18 sq. m | 19-24 sq. m |
| Carpet covering | V | V | V |
| Perimeter walls | V | V | V |
| Stand structure (Mero R8 +, H = 4 m) | V | V | V |
| Decorative element made from laminated chipboard with glued material Oracal 641 on the open  sides of the stand | V | V | V |
| Hanging fascia panel 0.8x1.3 m on the open sides of the stand | V | V | V |
| Round table (code 314) | 1 | 1 | 2 |
| Conference chair (code 303) | 4 | 4 | 6 |
| Information desk (0.5x1x1.1 m) with “stripe” glued material (H = 0.3 m),  code 318 | 1 | 1 | 2 |
| Trash can (code 377) | 1 | 1 | 1 |
| Halogen floodlight on a pole, 150 W (code 516) | 3 | 5 | 7 |
| 220V socket, up to 1 kW (code 505a) | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the information desk stripe (according to the Oracal 641 layout);

- Color of glued material on the decorative element (according to the Oracal 641 layout);

- Text and color of fascia inscription (up to 15 characters, color according to the Oracal 641 layout);

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| IMPROVED STANDARD No. 25  The total height of the stand structures is 4.5 m; wall height is 2.5 m; structural concept - Mero R8, Mero R8 + | | | | |
| C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛ.СТ. №25-01.jpg | C:\Users\o_vurushich\Desktop\Улучшенный стандарт БЭ\УЛ.СТ. №25-02.jpg | | | |
| SET OF EQUIPMENT | | 9-12 sq. m | 13-18 sq. m | 19-24 sq. m |
| Carpet covering | | V | V | V |
| Perimeter walls | | V | V | V |
| Stand structure is Mero R8, Mero R8 + (H = 3.6 m) | | V | V | V |
| Radial column with illumination and logo (300x650) at the open corners of the stand | | V | V | V |
| Hanging ellipse with the company name (up to 15 characters), backlit | | V | V | V |
| Round table (code 314) | | 1 | 1 | 2 |
| Conference chair (code 303) | | 4 | 4 | 6 |
| Trash can (code 377) | | 1 | 1 | 1 |
| Wall spotlight, 75 W (code 510)/LED analog | | 3 | 4 | 6 |
| 220V socket, up to 1 kW (code 505a) | | 1 | 1 | 2 |

Note: all dimensions are approximate,

please refer to the manager for the exact numbers.

Information provided by the Customer:

- Carpet color (according to the ExpoRadu layout);

- Color of the information desk stripe (according to the Oracal 641 layout);

- Color of glued material on the decorative element (according to the Oracal 641 layout);

- Text and color of fascia inscription (up to 15 characters, color according to the Oracal 641 layout);

|  |
| --- |
| 2. WORKS AND SERVICES TO APPROVE THE TECHNICAL DOCUMENTATION FOR INDEPENDENT DEVELOPERS AND ORGANIZERS |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 2.1. | STATIC CALCULATIONS WORKS AND SERVICES | | | | | | | | |
| Item | Type of work/services | | | EURO (including 20% VAT)  when submitting documents | | | | | Note |
| 14 days before installation starts | | below 14 days before installation starts | | |
| 2.1.1. | Static calculation | 1) For two-story exhibition stands | | 1270.00 | | 1.5 coefficient | | |  |
| 2) Podiums with a height above 1 m | | 1270.00 | |
| 3) Outdoor exhibition pavilions | | 1270.00 | |
| 4) Load-bearing structures of home-made hanging items | | 1270.00 | |
| 5) Load-bearing structures of hanging items made from certified exhibition equipment and containing complex technical solutions not provided for by the manufacturer’s documentation | | 635.00 | |
| 2.1.2. | Verification of the static analysis | 1) For two-story exhibition stands | | 635.00 | | 1.5 coefficient | | | An electronic model in the Lira 9.4 software package shall be made, if there is no calculation on an electronic medium (the calculation is made on paper).  The value of verification is equal to the value of the calculation. |
| 2) Podiums with a height above 1 m | | 635.00 | |
| 3) Outdoor exhibition pavilions | | 635.00 | |
| 4) Load-bearing structures of home-made hanging items | | 635.00 | |
| 5) Load-bearing structures of hanging items made from certified exhibition equipment and containing complex technical solutions not provided for by the manufacturer’s documentation | | 314.00 | |
| 2.2. | TECHNICAL DOCUMENTATION CONTROL WORKS AND SERVICES | | | | | | | | |
| Item | Type of work/services | | | | RUB value (including 20% VAT)  when submitting documents\*, \*\* | | | Note | |
| 7 days before installation starts | | below 7 days before installation starts |
| 2.2.1. | Technical documentation control during the construction of exclusive stands, including two-story structures | | 1) Up to 50 sq. m | | 45.00/sq. m | | 1.5 coefficient | areas on floors 1 and 2  are combined | |
| 2) 51 to 99 sq. m | | 30.00/sq. m | |
| 3) 100 sq. m and above | | 21.00/sq. m | |
| 2.2.2. | Technical documentation control during the construction of standard stands (improved standard stands) | | | | 55.00/sq. m | | 1.5 coefficient |  | |
| 2.2.3. | Technical documentation control during the construction of mobile structures inside a standard stand | | | | 13.00/sq. m | |  |  | |
| 2.2.4. | Technical documentation control | | 1) For carpet laying | | 11.00/sq. m | | Irrespective of the period | No construction | |
| 2) For plastic surface laying | | 11.00/sq. m | |
| 3) For artificial grass laying | | 11.00/sq. m | |
| 4) For crushed stone spreading | | 6.00/sq. m | |
| 5) For construction sand spreading | | 6.00/sq. m | |
| 6) For soil spreading | | 6.00/sq. m | |

\* 10% discount is provided to the organizations that participate in BuildExpo LLC events aimed at improving the technical level of the Developers (inspections of the technical condition of the Developers, lectures, seminars, etc.). In addition, the value of approval covers the comprehensive measurements of the protection equipment operability. The discount applies to the services specified in Clause 2.2.1 only.

\*\* The members of self-regulatory organization Union of Exhibition Developers are provided a discount at the rate of 20% of the final cost (taking into account the applied odds) of the service rendered, when the services under Clauses 2.2.1., 2.2.2., 2.2.3., 2.2.4 are rendered.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 2.3. | ELECTRIC LABORATORY WORKS AND SERVICES | | | | |
| Item | Type of work/services | | Value, EURO  (including 20% VAT) | Deadline to submit documents | Note |
| 2.3.1. | Comprehensive measurements of operability of the protection equipment in the circuit breaker panel | | 120.00/pc | Irrespective of the period |  |
| 2.3.2. | Services on the preparation of the stand’s electrical design | | 24.00/sq. m | The locations of  electrical appliances and their ratings  at the exhibition stand shall be provided |
| 2.4. | FIRE SAFETY WORKS AND SERVICES | | | | |
| Item | Type of work/services | | Value, EURO  (including 20% VAT) | Deadline to submit documents | Note |
| 2.4.1. | Fire retardant treatment | 1) For wooden structures | 9.00/sq. m | Irrespective of the period |  |
| 2) Chipboard (plywood) | 9.00/sq. m |  |
| 3) Fabrics | 9.00/sq. m |  |
| 4) Reed | 9.00/sq. m |  |
| 5) Carpets | 6.00/sq. m |  |
| 2.4.2. | Installation of a fire alarm sensor | | 126.00/pc | Installation, tuning, maintenance, monitoring of the fire condition at the event, dismantling |
| 2.4.3. | Installation of an automatic fire extinguishing device | | 126.00/pc |
| 2.4.4. | Installation of a portable fire extinguisher (OU-3) | | 50.00/pc |  | Rent for the entire Period of the Event |
| Installation of a portable fire extinguisher (OU-15) | | 100.00/pc |
| 2.4.5. | Organization of an individual fire station: fire safety instructor | | 150.00/pc |  | Includes work of one expert  for 1 day, |
| 2.4.6. | Organization of a mobile fire station (fire engine with a fire crew) on the territory of open expositions, for 1 day | | 715.00/pc |  | Includes work of a fire engine with a fire crew, for 1 day |
| 2.4.7. | Installation of an escape route sign | | 16.00/pc |  |  |
| 2.5. | WORKS AND SERVICES ON ATTACHING THE HANGING STRUCTURES TO CEILING BEAMS IN THE EXHIBITION HALLS\* | | | | |
| Item | Type of work/services | | EURO value (including 20% VAT)  when submitting documents | | Note |
| 5 days before installation starts | below 5 days before installation starts |
| 2.5.1. | FOR EXHIBITION EVENTS: | | | | |
| 2.5.1.1. | Organization of one point for hanging and hoisting of cargo  Up to 10 kg inclusive | | 255.00 | 2 coefficient | The value includes hanging and removal of hanging structures. The work is performed during the installation and dismantling of the Event. No hanging is performed during the working hours of the Event.  The value of works performed from 8 pm to 8 am is increased by 100%.  The value of work performed in the registration halls of the pavilions is increased by 100%.  The value of work is increased by 100% per hanging point with hoisting of a structure and transferring through the constructed stand.  The specified coefficients are not summed or multiplied. |
| 2.5.1.2. | Organization of one point for hanging and hoisting of cargo  10 to 50 kg inclusive | | 370.00 |
| 2.5.1.3. | Organization of one point for hanging and hoisting of cargo  50 to 100 kg inclusive | | 460.00 |
| 2.5.1.4. | Hanging of a hoisting machine (winch) of the Customer excluding the value of its rental and operation, for 1 mechanism | | 255.00 |
| 2.5.1.5. | Stretching for a precise orientation of the hanging  structure, for 1 point | | 185.00 |
| 2.5.1.6. | Securing with a cable those stand structure parts that have a floor support, for 1 point | | 255.00 |
| 2.5.1.7. | Stretching a horizontal run to attach stage blinds (curtains, etc.), without hanging them, per 1.0 m | | 7.00 | Irrespective of the period |
| 2.5.1.8. | Descending to the hanging structure and working there while suspended (fixing additional floodlights, hanging  additional elements, etc.), for 1 descent | | 255.00 |
| 2.5.1.9. | Laying electrical cable along the ceiling structures in the pavilion from the power source to the consumer,  per 1.0 m cable along the ceiling structure | | 12.00 |
| 2.5.1.10. | Additional height adjustment of the hanging  structure, for 1 point | | 93.00 |
| 2.5.2. | EQUIPMENT AND INSTALLATION EQUIPMENT RENTAL | | | | |
| 2.5.2.1. | Renting a winch and hoisting to the specified height  (for the entire Period of the Event) | | 260.00 | 2 coefficient | The value of works performed  from 8 pm to 8 am  is increased by 100%. |
| 2.5.2.2. | Performing additional lowering or hoisting  of winches, for 1 operation | | 87.00 | Irrespective of the period |  |
| 2.5.2.3. | Renting a “load-bearing truss” hanging structure, 1 rm | | 44.00 | 2 coefficient |  |
| 2.5.2.4. | Renting a “corner element” hanging structure, 1 pc. | | 78.00 | 2 coefficient |  |
| 2.5.2.5. | Renting an articulated boom hoisting machine  (hoisting height up to 20.0 m), per hour | | 92.00 | Irrespective of the period | Includes work of two experts |

\* Applications for works on attaching the hanging structures to the ceiling beams in exhibition halls, which shall be performed from 8 pm to 8 am, shall be approved and paid at 5 pm or earlier on the day of work. Applications submitted after the deadline are processed with the multiplying coefficient 4.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2.6. | OTHER WORKS AND SERVICES | | | |
| Item | Type of work/services | Value, EURO  (including 20% VAT) | Deadline to submit documents | Note |
| 2.6.1. | Installation supervision/electrical installation | 60.00/sq. m | Irrespective of the period |  |
| 2.6.2. | Verification of audiovisual equipment used  by the Participants of the Events | 55.00/unit |  | If below 3 (three) days before installation starts, the coefficient is 2 |
| 2.6.3. | LED screen test | 55.00/sq. m |
| 2.6.4. | Plywood flooring to organize delivery of construction materials and Exhibits owned by the Participants of the Event (including the Developers) to protect the Congress Hall carpet | 8.00/sq. m |  | includes the fire retardant treatment of the run |
| 2.6.5. | Provision of passes for the on-duty personnel | 158.00/pc |  |  |

|  |
| --- |
| 3. TECHNICAL SERVICES  3.1. POWER SUPPLY CONNECTION SERVICES |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No. 1  Item | Type of work/services | | Document submission deadline before the start of the General period  for holding the Event | Value, EURO  (including 20% VAT) | | Note | |
| 3.1.1. | Connection to the power supply, per connection: | | 14 days or longer | Up to 5 kW | €305.00 | Tariff for connection to the power supply source  includes the power supply | |
| Up to 10 kW | €365.00 |
| Up to 20 kW | €606.00 |
| Up to 40 kW | €977.00 |
| Up to 60 kW | €1071.00 |
| 14 to 7 days | 1.5 coefficient | |
| shorter than 7 days | 2 coefficient | |
| 3.1.2. | Power cable rent shall be ordered in multiples of 5 m,  per 5 rm: | | 14 days or longer | cross-section  5.0x2.5 sq. mm | €21.00 | Electrical equipment owned by the Participants of the Event is connected to the power supply source via a five-wire electrical cable that corresponds to load at the section.  For stands constructed by independent developers, electrical cable shall be provided by the Stand’s Developer (Participant of the Event). Length of the cable provided by the Stand’s Developer (Participant of the Event) shall be 30.0 rm or longer. | |
| cross-section  5,0х4.0 sq. mm | €39.00 |
| cross-section  5,0х6.0 sq. mm | €54.00 |
| cross-section  5,0х10.0 sq. mm | €75.00 |
| cross-section  5,0х25.0 sq. mm | €117.00 |
| cross-section  5,0х35.0 sq. mm | €151.00 |
| 14 to 7 days | 1.5 coefficient | |
| shorter than 7 days | 2 coefficient | |
| 3.1.3. | Electrical installation work at the Customer’s stand (according to the provided electrical project) | | Irrespective of the period | 8 hours of electrician's work | €593.00 | during the period of installation/dismantling of the Event, the indicated value does not include rental of the equipment | |
| 3.1.4 | Device for protecting the supply cable or hose with Legrand cable duct or Adam Hall ramp | | Irrespective of the period | €32.00 | | Includes rental and installation of cable channel or ramp with a length of 5 m or shorter | |
| 3.2. | SANITARY ENGINEERING SERVICES | | | | | | |
| No. 1  Item | | Type of work/services | Document submission deadline before the start of the General period  for holding the Event | | Value, RUB  (including 20% VAT) | | Note |
| 3.2.1. | | Connecting a unit of the Participant’s technological equipment to the water supply network of cold and hot water supply at the floor level without connecting consumers, per 1 connection: | 14 days or longer | | a) Cold water supply | €491.00 | The tariff includes the value of water supply and drainage. Connections of up to 10.0 rm (inclusive) are made using hoses provided at no extra charge. If the connection length exceeds 10.0 rm, the hose with the required length is rented to the Participant.  The Participant connects water consumers to the delivered hose on its own using its own components and materials.  No connection is provided for sanitary engineering equipment with faulty shutoff valves and water drainage systems. |
| b) Hot water supply | €232.00 |
| 14 to 7 days | | 1.5 coefficient | |
| shorter than 7 days | | 2 coefficient   |  |  | | --- | --- | | a) Cold water supply | RUB 30,000 | | |
| 3.2.2. | | Connecting a unit of the Participant’s technological equipment to the water supply network of cold and hot water supply at the second level of the stand without connecting consumers,  per 1 connection: | 14 days or longer | | a) Cold water supply | €558.00 |
| b) Hot water supply | €279.00 |
| 14 to 7 days | | 1.5 coefficient | |
| shorter than 7 days | | 2 coefficient | |
| 3.2.3. | | Filling (draining) water into a container (pool, bath, etc.),  per 1 cu m: | 14 days or longer | | €176.00 | |  |
| 14 to 7 days | | 1.5 coefficient | |
| shorter than 7 days | | 2 coefficient | |
| 3.2.4. | | Connecting a sink at the stand: | 14 days or longer | | €232.00 | | Includes the connection of one cold water pipe, one hot water pipe and  one sewer pipeline |
| 14 to 7 days | | 1.5 coefficient | |
| shorter than 7 days | | 2 coefficient | |
| 3.2.5. | | Renting hoses is ordered in multiples of 5 m, per 5 rm: | 14 days or longer | | a) Reinforced hose with 12.5 mm inner diameter (1/2˝) | €39.00 |  |
| b) Reinforced hose with 32 mm inner diameter (1˝) | €69.00 |
| 14 to 7 days | | 1.5 coefficient | |
| shorter than 7 days | | 2 coefficient | |
| 3.2.6. | | Laying reinforced hose for water supply and reinforced hose for sewerage draining to the stand (from the stand) of the Participant (up to 10 rm is free) over 10 rm,  per 5 rm: | 14 days or longer | | €157.00 | |  |
| 14 to 7 days | | 1.5 coefficient | |
| shorter than 7 days | | 2 coefficient | |
| 3.2.7. | | Connecting a unit of flow-through type technological equipment (air conditioner, etc.) of the Participant to the cold water supply and sewerage network without connecting the specified equipment, for 1 connection (includes cold water supply via one pipeline and sewerage drainage via one pipeline) |  | | a) Up to 1 cu m/h | €700.00 |  |
|  | | b) Above 1 cu m/h | €983.00 |  |
| 3.2.8. | | Sanitary engineering works at the Customer’s stand |  | | 1 hour of a plumber's work | €122.00 | during the Period of the Event, the specified value includes cleaning of a clogged sink and/or hoses |
| 3.3. | | COMPRESSED AIR CONNECTION SERVICES | | | | | |
| Item  Item | | Type of work/services | Document submission deadline before the start of the General period  for holding the Event | | Value, RUB  (including VAT) | | Note |
| 3.3.1. | | Connection to the compressed air main: | 14 days or longer | | a) Flow rate up to 30 cu m/h | €444.00 | The tariff includes the value of compressed air supply. Air is connected (air pressure 6-8 kg/sq. cm) via reinforced hose with ½ ” diameter. Connections of up to 10.0 rm (inclusive) are made using hoses provided at no extra charge. If the connection length exceeds 10.0 rm, a hose of the required length is rented to the Participant at the prices specified in Clause 3.2.  The Participant connects water consumers to the delivered hose on its own using its own components and materials.  No connection is provided for the equipment with faulty shut-off valves. |
| b) Flow rate over 30 cu m/h | €983.00 |
| 14 to 7 days | | 1.5 coefficient | |
| shorter than 7 days | | 2 coefficient | |
| 3.3.2. | | Renting a reinforced hose with 12.5 mm (1/2”) diameter, shall be ordered in multiples of 5 m,  per 5 rm: | 14 days or longer | | €43.00 | |
| 14 to 7 days | | 1.5 coefficient | |
| shorter than 7 days | | 2 coefficient | |

|  |
| --- |
| 4. SERVICES OF MAINTENANCE PERSONNEL AND SKILLED WORKERS |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. 1  Item | Type of work/services | Application deadline before the start of the General Period  of the Event\*, \*\* | Value, EURO  (including 20% VAT) | Note |
| 4.1. | Electrician's work | 7 days or longer | EURO 42.00/h | Connecting the Exhibits |
| 4.2. | Installer's work | 7 days or longer | EURO 40.00/h | Assembling stands according to drawings that meet the technical assembly requirements |
| 4.3. | Painter's work | 7 days or longer | EURO 40.00/h | Painting works on individual sections of stands |
| 4.4. | Measurer's work | 7 days or longer | EURO 40.00/h | Measuring the area in the pavilions and outdoor areas of Crocus Expo IEC for the Organizers and Participants of the Event |
| 4.5. | Layout expert’s work | 7 days or longer | EURO 40.00/h | Marking the exhibition area, as a service to the Organizer or Participant of the Event, to mark the occupied area (area to install the Exhibits without construction) |
| 4.6. | Cleaner's work | 7 days or longer | EURO 36.00/h | Cleaning the stands (wet cleaning of laminated surfaces, glass and other elements of the stand decor) |
| 4.7. | Furniture assembler | 7 days or longer | EURO 40.00/h | Assembling furniture according to the manufacturer’s drawings |
| 4.8. | Cashier | 7 days or longer | EURO 40.00/h  but not exceeding 4 hours per day | Applications are processed at the Crocus Expo IEC Service Center |

\* The value of works ordered below 7 days before the first day of the General period of the Event is calculated with the 1.5 coefficient.

\*\* The value of works ordered in the General period of the Event or overtime is calculated with the 2 coefficient.

|  |
| --- |
| 5. AUDIO-VISUAL EQUIPMENT RENTAL SERVICES |

|  |  |  |  |
| --- | --- | --- | --- |
| Item  Item | Type of work/services | Value, EURO  (including 20% VAT) | Note |
| 5.1. | RENTING EQUIPMENT FOR THE PERIOD OF THE EVENT | | |
| 5.1.1. | Renting a 42” plasma panel | EURO 137.00 | If plasmas are rented for 1 day, the value is calculated with the 0.5 coefficient |
| 5.1.2. | Renting a 50” plasma panel | EURO 192.00 |
| 5.1.3. | Renting a 60” plasma panel | EURO 234.00 |
| 5.1.4. | Renting a 75” plasma panel | EURO 452.00 |
| 5.1.5. | Renting a 84” plasma panel | EURO 613.00 |
| 5.1.6. | Renting a floor plasma panel support | EURO 31.00 |  |
| 5.1.7. | Renting a wall plasma panel mount | EURO 55.00 |  |
| 5.2. | RENTING EQUIPMENT FOR THE PERIOD OF THE EVENT, per 1 sq. m | | |
| 5.2.1. | Renting a LED screen with 3.91 mm pixel pitch | Price as negotiated | Minimum order 4 sq. m |
| 5.2.2. | Renting a LED screen with 3.91 mm pixel pitch | Price as negotiated |
| 5.3. | RENTING A VIDEO PROJECTOR, for 1 day | | |
| 5.3.1. | LCD-projector, 15,000 Lum stream. | EURO 1 027.00 |  |
| 5.3.2. | LCD-projector, 10,000 Lum stream. | EURO 613.00 |  |
| 5.3.3. | LCD-projector, 6,000 Lum stream. | EURO 354.00 |  |
| 5.4. | RENTING A PROJECTION SCREEN, for 1 day | | |
| 5.4.1. | Size 8.00х6.00 m (“Red”, “Blue” conference halls) | EURO 353.00 |  |
| 5.4.2. | Size - 3.00x2.20 m (tension screen) | EURO 107.00 |  |
| 5.4.3. | Tripod screen |  |  |
|  | a) Size 2.00x2.00 m | EURO 48.00 |  |
|  | b) Size 2.50x2.50 m | EURO 56.00 |  |
| 5.5. | RENTING EQUIPMENT FOR PRESENTATIONS FOR THE PERIOD OF THE EVENT | | |
| 5.5.1. | Laptop | EURO 130.00 |  |
| 5.5.2. | VGA signal distributor | EURO 77.00 |  |
| 5.6. | RENTING EQUIPMENT FOR SIMULTANEOUS SPEECH TRANSLATION, for 1 day: | | |
| 5.6.1. | Up to 50 participants | EURO 810.00 | Adding each additional working language entails a 10% increase in the value of a set of simultaneous speech translation equipment.  Receivers are distributed under the letter of guarantee provided by the Customer and in the presence of its representative. |
| 5.6.1. | Up to 80 participants | EURO 1 240.00 |
| 5.6.3. | Up to 100 participants | EURO 1 546.00 |
| 5.6.4. | Up to 150 participants | EURO 1 852.00 |
| 5.6.5. | Up to 200 participants | EURO 2 640.00 |
| 5.7 | Translation channel protocolling | EURO 153.00 |  |
| 5.8. | VIDEO PROTOCOLLING | EURO 291.00 |  |
| 5.9. | RENTING THE SOUND REINFORCEMENT EQUIPMENT, for 1 day | | |
| 5.9.1. | Radio microphone (handheld/headset) | EURO 24.00 |  |
| 5.9.2. | Sound mixer | EURO 86.00 |  |
| 5.9.3. | 1,000 W sound reinforcement kit | EURO 185.00 |  |
| 5.9.4. | 2,000 W sound reinforcement kit | EURO 245.00 |  |
| 5.9.5. | 3,000 W sound reinforcement kit | EURO 322.00 |  |
| 5.9.6. | 4,000 W sound reinforcement kit | EURO 399.00 |  |
| 5.9.7. | 5,000 W sound reinforcement kit | EURO 475.00 |  |
| 5.9.8. | CONFERENCE EQUIPMENT FOR A ROUND TABLE: | | |
|  | a) Control module | EURO 258.00 |  |
|  | b) Console microphone | EURO 40.00 |  |
| 5.9.9. | MOBILE SOUND REINFORCEMENT KIT: | | |
|  | a) 300 W | EURO 81.00 |  |
|  | b) 600 W | EURO 118.00 |  |
| 5.10. | Renting a lecturer’s stand for 1 day | EURO 74.00 |  |
| 5.11. | Renting a clicker, for 1 day | EURO 41.00 |  |
| 5.12. | Technical support by BuildExpo LLC experts, for 1 expert: | | |
|  | a) Until 6 pm, per hour | EURO 41.00 | The service implies that an employee is present who provides technical support for the event immediately at the event venue (conference hall, area in the exhibition hall, etc.) within the ordered period of time. The employee ensures the operation of the equipment provided by BuildExpo LLC. |
|  | b) 6 pm to 8 pm, per hour | EURO 43.00 |  |
|  | c) After 8 pm, per hour | EURO 61.00 |  |
| 5.13. | Technical support by the experts of BuildExpo LLC, for 1 expert: |  | The service implies that an employee is summoned for consultation, additional tuning of the equipment, etc. Does not include the support of presentations given by speakers. The service can be rendered only when operating the equipment provided by BuildExpo LLC. The expert shall spend 30 or less minutes at the venue during one visit. |
|  | a) Up to 2 requests per day, per event | EURO 71.00 |
|  | b) Up to 4 requests per day, per event | EURO 143.00 |
| 5.14. | Organization of video broadcasting | Price as negotiated |  |
| 5.15 | SPEAKERPHONE ANNOUNCEMENTS, for 1 announcement, in one pavilion: | | |
| 5.15.1. | Informational announcement, 45 s or shorter. | EURO 10 | Where more than 2 announcements are broadcast per hour, the value of each next announcement broadcast during the given hour is increased by 100%. |
| 5.15.2. | Promotional announcement, 45 s or shorter. | EURO 41.00 |

**7. ELECTRICAL EQUIPMENT RENTAL AND ELECTRICAL INSTALLATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Equipment name** | **Code** | **Value of services, RUB including 20% VAT** |
| 7.1 | Wall spotlight (75W) | 510 | €24.00 |
| 7.2 | Metal-halide wall spotlight (70W) | 511 | €50.00 |
| 7.3 | Halide wall spotlight (75W) | 515 | €39.00 |
| 7.4 | Halide floodlight (200W) | 513 | €62.00 |
| 7.5 | Metal-halide floodlight (150W) | 514.518 | €105.00 |
| 7.6 | Halide lamp, extension, on a rod (150W) | 516 | €62.00 |
| 7.7 | Halide floodlight (1,000W) | 512 | €150.00 |
| 7.8 | Daylight lamp (40W) | 520 | €33.00 |
| 7.9 | Mini spotlight for a showcase (35W) |  | €39.00 |
| 7.10 | LED stripe, L = 1m |  | €72.00 |
| 7.13 | 220V socket (triple, up to 1kW) | 505a | €42.00 |
| 7.14 | 220V socket (triple, up to 2.5kW) | 505b | €82.00 |
| 7.15 | 220V socket (32A power connector, up to 5kW) | 504c | €62.00 |
| 7.18 | 220V socket (triple 24/7, up to 1kW) |  | €82.00 |
| 7.19 | 220V socket (triple 24/7, up to 2.5kW) |  | €124.00 |
| 7.20 | 380V socket (16A power connector, up to 10kW) | 506a | €75.00 |
| 7.21 | 380V socket (32A power connector, up to 20kW) | 506b | €144.00 |
| 7.22 | 380V socket (63A power connector, up to 40kW) | 506c | €289.00 |
| 7.23 | Electrical cabinet 32A (without power cable) | | €171.00 |
| 7.24 | Electrical cabinet 63A (without power cable) | | €225.00 |
| 7.25 | Renting power input cable: up to 15 rm | | €95.00 |
| 7.26 | Renting power input cable: 15 to 25 rm | | €132.00 |
| 7.27 | Renting power input cable: 25 to 25 rm | | €152.00 |
| 7.28 | Renting power input cable: over 35 rm (per m) | | €6.00 |
| 7.29 | Busbar, per rm | | €17.00 |
| 7.30 | Floor cable channel, per rm | | €21.00 |
| 7.31 | (See 3.1.3.) Electrician's work | | €297.00 |